



# Minutes

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**Regular Meeting** of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday January 2, 2024, at 6:30 PM in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859.

Meeting called to order by Michael Dutilly at 6:31 PM

Members Present: Michael Dutilly, James Alix, Monique DeRoche, Gregory Devlin, Jo-Ann Parenteau

Members Excused: None

Members Absent: None

Others Present: Kelly Cournoyer, BEC Director. Lisa Nault, BEC Assistant Director. Shannon C. Murphy – Office Manager.

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- 1) Motion by James Alix and seconded by Jo-Ann Parenteau to accept the minutes of the November 7, 2023 meeting and dispense with the reading of said minutes. The motion passed unanimously.
  - 2) **Public comment:** None
  - 3) **Correspondence:** None
  - 4) **Good and Welfare:** None
  - 5) **Old Business:**
    - a) **Discuss 2023/2024 School Year Program-** The program is going well. Lower numbers for the Holiday Recess. Accepting applications for additional staff needed.
  - 6) **New Business to be considered and acted upon:**
    - a) **Receive report from administration regarding Year-to-Date Financial Statement.** A motion was made by Gregory Devlin and seconded by James Alix to receive and file the report. The motion passed unanimously.
    - b) **Proposed increase to the full-day tuition rate from \$40/day to \$45/day; to be considered and acted upon.** A motion was made by Gregory Devlin and seconded by Monique DeRoche to accept the proposed full-day rate change. The change will go into effect Summer 2024. The motion passed unanimously.
    - c) **Proposed change to the opening date for summer registration to March 1, 2024 for our returning families only. Registration will open for new families, April 1, 2024.** A motion was made by Gregory Devlin and seconded by James Alix to accept the proposed opening date for summer registration. The motion passed unanimously.

The meeting adjourned at 6:45 PM upon a motion by James Alix and second by Gregory Devlin and a unanimous vote of the Board.

Next Meeting: March 5, 2024 at 6:30 PM