

PERSONNEL BOARD MINUTES

MEETING MINUTES of the Personnel Board of the Town of Burrillville held Tuesday, January 9, 2024, at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT: Paul A. MacDonald, Chairman, Robert Tetreault, Charlotte Gabrielson and Tony Wood

OTHERS PRESENT: Carol Folan, Administrative Aide

CALL TO ORDER: The meeting was called to order at 8:41 am Paul A. MacDonald, Chairman.

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the December 12, 2023 meeting minutes and dispense with the reading of said minutes.

MOTION to approve the December 12, 2023, meeting minutes was made by Robert Tetreault, seconded by Charlotte Gabrielson. Motion carried unanimously.

APPROVAL OF INVOICES /EXPENDITURES:

- 2) Receive and file invoice #428 from NRI Now for Financial Aide Eligibility testing for two weeks.

MOTION to approve invoice #428 in the amount of \$150 was made by Robert Tetreault, seconded by Charlotte Gabrielson. Motion carried unanimously.

NEW BUSINESS CONSIDERED AND ACTED ON:

OLD BUSINESS:

- 3) Discussion, consideration and action relative to a resolution to discuss stipends for the Personnel Board members, or take any other action thereon.

Personnel Board will present a memo to the Town Council asking them to review the boards and commissions Resolution dated April 14, 2004 for an adjustment to the stipends since there hasn't been a review in 20 years.

- 4) Discussion, consideration and action relative to testing to update the Eligibility List.

Testing for the Financial Aide Eligibility List is scheduled for February 13, 2024. Candidates who are on the existing Eligibility List that is expiring have been called to ask if they would like to take the upcoming test to remain on the Eligibility List. Only one candidate expressed the desire to take the test again.

Closing for accepting applicants for the eligibility test is January 24 (noon). At that time, the Board will decide if there are enough applicants to proceed with testing..

CORRESPONDENCE: None

ADDITIONAL NEW BUSINESS: None

GENERAL DISCUSSION: None

ADJOURN: Motion was made by Robert Tetreault to adjourn at 9:53 am, seconded by Robert Tetreault. Motion carried unanimously.

Paul A. MacDonald
Paul A. MacDonald, Chairman

3/12/24
Date