

Minutes of the Burrillville Budget board held Thursday, January 24, 2019 at 6:30 P.M. at the Town Building, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Arthur R. Hurley, Chair, Nathan St. Pierre, Vice Chair, Judy Aubin, Karen Francisco, Robert Tetreault and alternate member Michael Lamoureux.

Note: Michael Lamoureux was appointed as an alternate member of the Budget Board by the Town Council on January 23, 2019.

OTHER MEMBERS PRESENT: Michael Larocque, Finance Director and Rose Doughty, Treasurer

MEMBERS ABSENT: Tom Rambacher was excused.

1. **VOTED** to approve the minutes of the regular meetings held on January 16 and 17, 2019; and dispense with the reading of said minutes.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The vote was unanimous.

2. Consider and act on Town Budgets:

- Deliberate on Special Appropriation requests

**VOTED** to recommend \$1,200 for the Allied Veterans Council.

Motion by Judy Aubin. Seconded by Karen Francisco. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Judy Aubin, Karen Francisco, Michael Lamoureux and Robert Tetreault. Nathan St. Pierre recused.

**VOTED** to approve the requested stipend of \$1,500 for the Veterans' Service Officer.

Motion by Robert Tetreault. Seconded by Michael Lamoureux. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Judy Aubin, Karen Francisco, Michael Lamoureux and Robert Tetreault. Nathan St. Pierre recused.

**MOTION** to approve \$3,000 for the Burrillville Arts Festival. Motion by Judy Aubin. There was no second.

**VOTED** to approve \$3,500 for the Burrillville Arts Festival.

Motion by Nathan St. Pierre. Seconded by Robert Tetreault. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

**VOTED** to recommend \$1,500 for the Downtown Pascoag Neighborhood Association.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The motion carried, three in favor, two opposed. Voting in favor of the motion were Arthur R. Hurley, Judy Aubin and Karen Francisco. Nathan St. Pierre and Robert Tetreault voted in opposition.

**VOTED** to fund the Gloucester Senior Center at \$8,000.

Motion by Robert Tetreault. Seconded by Michael Lamoureux. The vote was unanimous. Voting in favor of the motion were Nathan St. Pierre, Judy Aubin, Karen Francisco, Michael Lamoureux and Robert Tetreault. Arthur R. Hurley recused.

There was discussion of the more accurate reporting of Burrillville residents taking part in the Senior Center activities due to new software and the value that the Senior Center provides to the Town.

There was discussion of whether the agreement that the Town would compensate the Burrillville Historical Society for building maintenance was a formal or informal one. The unrestricted net assets that the Burrillville Historical Society has on hand was also noted.

**MOTION** to not fund the Burrillville Historical Society. Motion by Judy Aubin. There was no second.

**VOTED** to recommend \$1,200 for the Burrillville Historical Society.

Motion by Karen Francisco. Seconded by Robert Tetreault. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

**MOTION** to fund zero for the Industrial Foundation. Motion by Judy Aubin. There was no second.

**VOTED** to fund the Industrial Foundation in the amount of \$3,000.

Motion by Robert Tetreault. Seconded by Nathan St. Pierre. The motion carried, four in favor, one opposed. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Karen Francisco and Robert Tetreault. Judy Aubin voted in opposition.

There was discussion of a \$5,000 expense in 2018 to voluntarily remediate a retention pond and the efforts that are being made to market properties for economic development.

**VOTED** to recommend \$650 for the Northern Rhode Island Conservation District.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

There was discussion of the increase requested every year by the Pascoag Free Public Library and whether any services could be shared with the Jesse Smith Library. It was explained by the Chair that the two libraries are separate entities and that Pascoag is not a municipal entity.

**VOTED** to recommend \$84,500 for the Pascoag Public Library.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

**VOTED** to level fund the Samaritans at \$500.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

It was noted that The Samaritans do not always request the funds once they are allocated in the budget. This will be revisited next year.

**VOTED** to level fund Senior Services at \$7,000.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

**VOTED** to fund Sojourner House in the amount of \$1,500.

Motion by Judy Aubin. Seconded by Karen Francisco. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

**VOTED** to level fund Tri-County in the amount of \$7,500.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

**VOTED** to recommend \$15,000 for WellOne.

Motion by Nathan St. Pierre. Seconded by Robert Tetreault. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

**VOTED** to table the request from Wildlife Rehabilitators until the Chair can discuss the organization with the Animal Control Officer.

Motion by Nathan St. Pierre. Seconded by Robert Tetreault. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

The Chair noted that the joint pre-budget meeting with the Town Council and School Department is scheduled for Tuesday, January 29.

- Deliberate on Department CIP Requests:

The treasurer noted that preliminary property valuations have just been received. A projected CIP budget amount should be available by the next meeting.

There was discussion of the addition of the Police security camera project to the IT budget. The Board questioned why the estimated cost went from \$37,600 to \$50,000 and if this part of the Communications Center upgrade is dependent on approval of the larger project. The Board also questioned whether the wireless network upgrades are tied to the project. The Clerk was directed to reach out to Justin Allen for clarification.

**VOTED** to not recommend the Police Department wireless network project as it does not qualify as a CIP item.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

**VOTED** to support the Jesse Smith Library exit door project in the amount of \$27,300 as it will be funded by a grant.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

The Jesse Smith Library's undesignated fund balance was discussed.

**VOTED** to recommend that the Library security system project be paid for from their undesignated fund.

Motion by Judy Aubin. Seconded by Nathan St. Pierre. The vote was unanimous. Voting in favor of the motion were Arthur R. Hurley, Nathan St. Pierre, Judy Aubin, Karen Francisco, and Robert Tetreault.

The Police Department CIP request for four vehicles, including a K9 vehicle, and the age and mileage of the fleet was discussed. A list of active vehicle data will be provided for the next meeting.

- Deliberate on Department Operating Budget Requests: None

**VOTED** to adjourn at 8:55 p.m.

Motion by Nathan St. Pierre. Seconded by Robert Tetreault. The vote was unanimous.

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Judy Aubin, Secretary

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Date Approved: