

Minutes of the Burrillville Budget board held Thursday, February 13, 2020 at 6:30 P.M. at the Town Building, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Nathan St. Pierre, Chair, Judy Aubin, Vice Chair, Karen Francisco, Robert Tetreault, Tom Rambacher and alternate members Michael Lamoureux and Justin Batalon.

OTHERS PRESENT: Michael Larocque, Finance Director, Rose Doughty, Treasurer and Christine Mulligan, Deputy Treasurer.

MEMBERS ABSENT: None

1. **VOTED** to approve the minutes of the regular meeting held on February 6, 2020; and dispense with the reading of said minutes.

**Motion** by Tom Rambacher. **Seconded** by Robert Tetreault. The vote was unanimous.

## 2. Consider and act on Town Budgets:

### **Meet with Burrillville School Administration and School Committee relative to their operating budget and CIP request for FY2021**

There was a presentation made by Dr. Sollitto, Superintendent of Burrillville Schools on the school budget requests.

There was discussion regarding the school department not having a CIP request with this year's budget, due to the Town Council approval of a bond not to exceed \$7,000,000.

### **Deliberate on Department CIP requests**

There was discussion of the extra CIP left over from the school department's lack of CIP need this budget, the extra funds would be put in to major capital.

**Motion** by Judy Aubin for \$2,175,953 to be approved for major capital. **Seconded** by Tom Rambacher.

There was discussion on braking out the CIP by line first.

Judy rescinded her motion and Tom Rambacher rescinded his second.

### Public Works

- **Motion** by Tom Rambacher to approve the \$190,000 request for maintenance. **Seconded** by Judy Aubin, all in favor.
- **Motion** by Karen Francisco to approve the Professional services/engineering request for \$289,127. **Seconded** by Judy Aubin, all in favor.
- **Motion** by Karen Francisco to approve \$316,000 for construction projects. **Seconded** by Judy Aubin, all in favor.
- **Motion** by Judy Aubin to approve \$1,380,826 for roads. **Seconded** by Robert Tetreault, all in favor.
- **Motion** by Karen Francisco to approve the total major capital budget to be approved at \$2,575,000. **Seconded** by Judy Aubin, all in favor.

### School CIP

- **Motion** by Judy Aubin to approve \$0 for the school department CIP based on the school department stating that they don't need it. **Seconded** by Robert Tetreault, all in favor.

#### Total CIP

- **Motion** by Karen Francisco to approve the total CIP budget for FY2021 at \$2,575,000. **Seconded** by Judy Aubin, all in favor.

#### Deliberate on School Department Budget Requests

This was tabled until the next Budget Board meeting, February 20, 2020.

#### Deliberate on Department Operating Budget Requests

##### IT Department

- **Motion** by Judy Aubin to reduce the supplies budget to \$500. **Seconded** by Karen Francisco, all in favor.
- **Motion** by Judy Aubin to reduce the furnishings to \$250.00. **Seconded** by Tom Rambacher, all in favor.
- **Motion** by Tom Rambacher for the travel budget to be approved at \$800. **Seconded** by Robert Tetreault, all in favor.
- **Motion** by Robert Tetreault to approve the total budget of the IT Department at \$242,229. **Seconded** by Karen Francisco, all in favor.

##### Assessor

- **Motion** by Karen Francisco to lower professional technical line to \$1000. **Seconded** by Judy Aubin, all in favor.
- **Motion** by Judy Aubin to approve the total Assessor's office budget at \$152,540. **Seconded** by Robert Tetreault, all in favor.

##### Board of Review

- **Motion** by Judy Aubin to approve the total Board of review budget at \$1300. **Seconded** by Robert Tetreault, all in favor.

##### Planning Department

- **Motion** by Judy Aubin to reduce conferences to \$250. **Seconded** by Tom Rambacher. Voted in favor of the motion was Nathan St. Pierre, Judy Aubin Opposed was Robert Tetreault, Karen Francisco and Tom Rambacher. Motion failed.
- **Motion** by Robert Tetreault to approve the total budget of the Planning Department at \$140,983. **Seconded** by Karen Francisco, all in favor.

## Planning Board

- **Motion** by Karen Francisco to lower the budget for postage to \$250. **Seconded** by Tom Rambacher, all in favor.
- **Motion** by Robert Tetreault to approve the total budget of the Planning Board at \$13,250. **Seconded** by Karen Francisco, all in favor.

## Building Department

- **Motion** by Karen Francisco to approve the change to the Department head to \$71,270. **Seconded** by Robert Tetreault, all in favor.
- **Motion** by Karen Francisco to approve the change to the clerk to \$47,211. **Seconded** by Tom Rambacher, all in favor.
- **Motion** by Judy Aubin to reduce the subscriptions budget to \$700. **Seconded** by Karen Francisco, all in favor.
- **Motion** by Judy Aubin to reduce the repair vehicle budget to \$600. **Seconded** by Karen Francisco. Voted in favor of the motion was Judy Aubin, Robert Tetreault and Karen Francisco. Opposed was Nathan St. Pierre and Tom Rambacher. Motion passed.
- **Motion** by Karen Francisco to approve the total budget for the Building Department at \$143,442. . **Seconded** by Tom Rambacher, all in favor.

## Zoning Board

- **Motion** by Judy Aubin to reduce the advertising budget to \$2000. **Seconded** by Tom Rambacher, all in favor.
- **Motion** by Tom Rambacher to approve the total budget of the Zoning board to be \$15,051. **Seconded** by Judy Aubin, all in favor.

### 3. Other Business

- Next meeting on February 20, 2020 the Budget Board will begin to discuss the CIP memo to the Town Manager.
- Nathan St. Pierre will not be at the meeting next week February 20, 2020.

### 4. **VOTED** to adjourn at 8:40 p.m.

**Motion** by Judy Aubin. **Seconded** by Robert Tetreault. The vote was unanimous.

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Karen Francisco, Secretary

Minutes Approved Date: \_\_\_\_\_