

Minutes of the Burrillville Budget board held Thursday, February 15, 2024 at 6:30 P.M.

MEMBERS: Nathan St. Pierre, Chair, Judy Aubin, Vice Chair, Karen Francisco, Robert Tetreault, Michael Lamoureux, and alternate members Donald Davies and Anthony Zampello.

Other Members Present: Leslie McGovern, Finance Director and Christine Mulligan, Deputy Treasurer.

MEMBERS ABSENT: Judy Aubin, Vice Chair excused.

Budget Board member Judy Aubin was not in attendance making alternate member Donald Davies a voting member.

1. **MINUTES:** That the question of accepting the minutes of the regular meeting held Thursday February 8, 2024 and the question of dispensing with the reading of said minutes; be now taken up.
  - **VOTED** to approve the minutes of the regular meetings held on Thursday February 8, 2024; and dispense with the reading of said minutes.

Motion by Karen Francisco. Seconded by Robert Tetreault. The vote was unanimous.

2. Budget Board to meet with the Board of Administration president, Don Fox.
3. Consider and act on Town Budgets
  - Deliberate and act on Departmental CIP requests

#### Board of Administration

- Motion by Karen Francisco to fund the Board of Administration at \$0, seconded by Michael Lamoureux.

The Board discussed that the recommendation for \$0 was due to the fact that this request is not tied to any CIP projects.

Voting in favor of the motion was Karen Francisco, Michael Lamoureux, Robert Tetreault and Donald Davies, opposed was Nathan St. Pierre. Motion passed with a vote of four to one.

#### Department of Public Works CIP Construction Projects

- Motion by Michael Lamoureux to support the site prep and utilities at \$450,000, seconded by Karen Francisco.

There was a small discussion amongst the Board that this project was already approved by the Town Council and is simply looking for funding.

Voting in favor of the motion was Nathan St. Pierre, Karen Francisco, Donald Davies and Michael Lamoureux, opposed was Robert Tetreault. Motion passed with a vote of four to one.

- Motion by Karen Francisco to approve the field house at \$625,000, seconded by Donald Davies.

Voting in favor of the motion was Nathan St. Pierre, Karen Francisco, Donald Davies and Michael Lamoureux, opposed was Robert Tetreault. Motion passed with a vote of four to one.

#### 4. Deliberate and act on Operating budget requests

##### Information Technology

- Motion by Michael Lamoureux to approve the data processing line at \$170,248 Seconded by Karen Francisco, all in favor.
- Motion by Michael Lamoureux to support total budget for the IT department at \$389,202. Seconded by Robert Tetreault, all in favor.

##### Town Manager

- Motion by Karen Francisco to approve the total Town Manager budget at \$247,789. Seconded by Donald Davies, all in favor.

##### Personnel Board

Robert Tetreault recused himself as a voting member as he is an active member of the Personnel Board, making Anthony Zampello a voting member.

- Motion by Michael Lamoureux to support the Personnel Board's budget at \$12,750. Seconded by Anthony Zampello, all in favor.

##### Town Clerk

- Motion by Robert Tetreault to approve the Town Clerk's total budget at \$285,597. Seconded by Karen Francisco, all in favor.

##### Board of Canvassers

- Motion by Michael Lamoureux to support the Board of Canvassers total budget at \$110,514. Seconded by Robert Tetreault, all in favor.

##### Tax Collector

- Motion by Karen Francisco to fund the total Tax Collector budget at \$131,050. Seconded by Robert Tetreault, all in favor.

Treasurer

- Motion by Karen Francisco to approve the Treasurers budget at \$442,305. Seconded by Robert Tetreault, all in favor.

5. Other Business:

- February 22, 2024 the Budget Board will meet with the School Department.
- Next week the Board will begin working on the CIP memo to the Town Manager.

6. **VOTED** to adjourn at 8:25 p.m.

Motion by Karen Francisco. Seconded by Robert Tetreault, the vote was unanimous.

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Karen Francisco, Secretary

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Date Approved