



## ***MINUTES***

**Regular Meeting** of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday May 1, 2018, at 6:30 PM in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859

**Meeting called to Order** by the Chair, Gregory Devlin, at 6.28 PM

**Members Present:** Gregory Devlin, Michael Dutilly, Kristen Connelly, James Alix

**Members Excused:** Motion to excuse Dawn Williams made by James Alix and seconded by Kristen Connelly. The motion passed unanimously.

**Others Present:** Kelly Cournoyer, BEC Director

Lisa Nault, Assistant BEC Director

Shannon Murphy, Office Manager

John Anthony Scott, ex-officio member representing the Town Council

1) **Minutes:** Motion by Michael Dutilly and seconded by Kristen Connelly to accept the minutes of the March 6, 2018, meeting and dispense with the reading of said minutes. The motion passed unanimously.

2) **Public comment:** None

3) **Correspondence:** None

4) **Good and Welfare:** None

5) **Old Business** to be considered and acted upon: None

6) **New Business** to be considered and acted upon:

a) Motion by Michael Dutilly and seconded by James Alix to receive the report from administration regarding Year-to-Date Financial Statement. The motion passed unanimously.

b) Discussion of planning for 2018 summer program: The administrative team informed the Board that to date, 141 families with 163 children have registered for the summer

program. The schedule will resemble that of previous years, with field trips on Wednesdays, Spring Lake Beach visits on Tuesdays and Thursdays, and special programs at the school site on Mondays and Fridays. Registration will continue until all slots are filled or until the end of May, whichever comes first.

- 7) Motion to **adjourn** made by James Alix and seconded by Michael Dutilly. The motion passed unanimously, and the meeting was adjourned at 6:35 PM.

Respectfully submitted,

James H. Alix

Secretary