



## ***AGENDA***

**Regular Meeting** of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday, 13 November 2018 at 6:00 PM in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859

Meeting called to Order at 6:01 PM by Chairman Gregory Devlin

Members Present: Gregory Devlin, Michael Dutilly, Kristen Connelly, James Alix

Others Present: Kelly Cournoyer, BEC Director  
Lisa Nault, Assistant BEC Director  
Shannon Murphy, Office Manager

---

- 1) A motion was made by Kristen Connelly and seconded by Michael Dutilly to accept the minutes of the meeting held on 4 September 2018 and to dispense with the reading of said minutes. The motion passed unanimously.
- 2) Public comment: None
- 3) Correspondence: None
- 4) Good and Welfare: None
- 5) Old Business to be considered and acted upon: None
- 6) New Business to be considered and acted upon:
  - a) Receive report from administration regarding Year-to-Date Financial Statement. A motion was made by James Alix to accept the report as submitted. The motion was seconded by Michael Dutilly and passed unanimously.
  - b) A motion was made by James Alix and seconded by Kristen Connelly to accept the proposed BEC budget for FYE 2020. The motion passed unanimously.
  - c) The emergency plan implemented by Burrillville School Department, which will also be followed by BEC, was presented by the BEC administrators.
  - d) Due to the coincidence of the BEC Board's January meeting and New Year's Day, a motion was made by James Alix and seconded by Michael Dutilly to reschedule our next meeting to 8 January 2019 at 6:30 PM. The motion passed unanimously.
- 7) A motion was made by James Alix and seconded by Michael Dutilly to adjourn. The motion passed unanimously, and the meeting adjourned at 6:18 PM.

Respectfully submitted,

James H. Alix

Secretary, Burrillville Extended Care Board of Directors