



MINUTES

Regular Meeting of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday 4 September 2018 at 6:30 PM in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859

Meeting called to Order by Chairperson Gregory Devlin at 6:31 PM

Members Present: Gregory Devlin, Michael Dutilly, Kristen Connelly, James Alix

Member Absent: None

Members Excused: None

Others Present: Kelly Cournoyer, BEC Director
Lisa Nault, Assistant BEC Director
Shannon Murphy, Office Manager
Silvia St. Pierre, ex-officio representative of the Burrillville School Committee

- 1) Motion made by Michael Dutilly and seconded by Kristen Connelly to accept the minutes of the 10 July 2018 meeting and dispense with the reading of said minutes. The motion passed unanimously.
- 2) Public comment: None
- 3) Correspondence: Board Secretary James Alix noted that he sent a letter to former Board member Dawn Williams thanking her for her service and a letter to the Town Council advising them of the vacancy created by Ms. Williams's departure.
- 4) Good and Welfare: None
- 5) Old Business to be considered and acted upon: None
- 6) New Business to be considered and acted upon:
 - a) Receive reports from administration regarding
 - i) Year-to-Date Financial Statement: A motion was made by James Alix and seconded by Michael Dutilly to accept the report as submitted. The motion passed unanimously.
 - ii) Outcome of the summer program: Administrators reported that the summer program was very successful. Rain hampered only one day at Spring Lake Beach. Other field trips were enjoyable. The program was well-staffed, and staff remained with the program all summer long.

- iii) Registrations for the school-year program: Though the announced deadline for registrations has passed, families continue to call, inquiring about placement for their children. Since slots are still available, these recent requests are being accepted. To date, the program has 209 children enrolled, representing 180 families. Director Cournoyer told the Board that plans are being formulated for opening a third program site, at the Austin T. Levy Elementary School. She anticipates a September 2019 opening.
- b) Election of Board officers
 - i) Chairperson: Gregory Devlin was nominated by James Alix. He was voted chairman by unanimous consent.
 - ii) Secretary: Gregory Devlin nominated James Alix. He was voted secretary by unanimous consent.
- c) Consider and act upon changing date of November 2018 meeting due to coincidence with Election Day. A motion was made by James Alix and seconded by Michael Dutilly to move the date of the next meeting to 13 November 2019 at 6:30 PM. The motion passed unanimously.
- 7) Adjournment: A motion to adjourn was made by Michael Dutilly and seconded by James Alix. The meeting was adjourned at 6:41 PM.

Respectfully submitted,

James Alix

Secretary