



# Minutes

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**Regular Meeting** of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday, October 6, 2020, in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859

Meeting called to order by Chairman Michael Dutilly at 6:30 PM

Members Present: Gregory Devlin, Michael Dutilly, Amanda Konnerth, Janet Surprenant

Member Excused: Jo-Ann Parenteau

Others Present: Kelly Cournoyer, BEC Director  
Lisa Nault, Assistant BEC Director  
Shannon Murphy, Office Manager

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- 1) Motion by Gregory Devlin and seconded by Janet Surprenant to accept the minutes of the March 3, 2020 meeting and dispense with the reading of said minutes. The motion passed unanimously.
- 2) **Public comment:** None
- 3) **Correspondence:** None
- 4) **Good and Welfare:** None
- 5) **Old Business to be considered and acted upon:**
  - a) **Update on addition of a new, full-time program coordinator:** Director Cournoyer informed the Board that this was still ongoing and up in the air when the start date would be due to the current state of affairs.
  - b) **Update on new Steere Farm Elementary and possibility of B.E.C paying the outstanding balance due:** Director Cournoyer advised that due to a billing issue and the COVID-19 pandemic occurring at the same time, the outstanding balance was paid by B.E.C from its capital account.
- 6) **New Business to be considered and acted upon:**
  - a) **Receive report from administration regarding Year-to-Date Financial Statement.** A motion was made by Gregory Devlin and seconded by Janet Surprenant to receive and file the report. The motion passed unanimously.
  - b) **Receive FYE 2020 Financial Statement:** A motion was made by Gregory Devlin and seconded by Janet Surprenant to receive and file the report. The motion passed unanimously.
  - c) **Discuss the 2020/2021 school year program:** Discussion was had about how B.E.C is handling the guidelines set forth from the state as it relates to the COVID-19 pandemic.
  - d) **Discuss the COVID-19 childcare closure and reopening for the summer program:** Discussion was had about the school closure and reopening for the summer program and current B.E.C. program
  - e) **Election of Secretary for the Board:** Janet Surprenant was nominated for secretary. Motion made to elect Janet Surprenant as Secretary of the Board, so moved.
- 7) The meeting adjourned at 7:18 PM upon a motion by Gregory Devlin and second by Amanda Konnerth and a unanimous vote of the Board.