



# Minutes

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**Regular Meeting** of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday, September 6, 2022, at 6:30 PM in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859.

Meeting called to order by Michael Dutilly at 6:30 PM

Members Present: Gregory Devlin, Michael Dutilly, Jo-Ann Parenteau,

Member Excused: Janet Surprenant

Others Present: Kelly E. Cournoyer -BEC Director, Shannon C. Murphy –Office Manager

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- 1) Motion by Jo-Ann Parenteau and seconded by Gregory Devlin to accept the minutes of the July 12, 2022 meeting and dispense with the reading of said minutes. The motion passed unanimously.
  - 2) **Public comment:** None
  - 3) **Correspondence:** None
  - 4) **Good and Welfare:** None
  - 5) **Old Business to be considered and acted upon:** None
  - 6) **New Business to be considered and acted upon:**
    - a) ***Receive report from administration regarding Year-to-Date Financial Statement.*** A motion was made by Gregory Devlin and seconded by Jo-Ann Parenteau to receive and file the report. The motion passed unanimously.
    - b) ***Discuss 2022 Summer Program.*** Program went well. BEC side of Spring Lake Beach could use updates.
    - c) ***Discuss 2022/2023 School Year Program.*** Registrations closed and we have a wait list. Need additional staff, but applications are not coming in.
    - d) ***Election of officers; to be considered and acted upon:*** Nomination of Michael Dutilly to continue as Chair. Motion made by Gregory Devlin and a second by Jo-Ann Parenteau. Nomination of Gregory Devlin as Secretary. Motion made by Jo-Ann Parenteau and a second by Michael Dutilly. The motion passed unanimously.

The meeting adjourned at 6:51 PM upon a motion by Gregory Devlin and second by Jo-Ann Parenteau and a unanimous vote of the Board.

Next Meeting: November 1, 2022 at 6:30 PM