



## *Minutes*

**Regular Meeting** of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday, July 5, 2016, in the Steere Farm Elementary School Library, 915 Steere Farm Road, Pascoag, RI 02859

Meeting called to Order at 6:31 pm by Chairman Gregory Devlin

Members Present: Gregory Devlin, Dawn Williams, Stephen Mulcahey, James Alix

Member Absent: None

Members Excused: None

Others Present: Kelly Cournoyer, BEC Director  
Lisa Nault, Assistant BEC Director  
Shannon Murphy, Office Manager  
Michelle D. Bouchard, ex-officio member representing the Town Council

- 1) Motion by Ms. Williams and seconded by Mr. Mulcahey to accept the minutes of the May 3, 2016, meeting and dispense with the reading of said minutes. The motion carried unanimously.
- 2) Public comment: None
- 3) Correspondence: None
- 4) Good and Welfare: None
- 5) Old Business to be considered and acted upon
  - a) Consider and act upon revision of the BEC Parent Handbook.

A motion was made by Ms. Williams and seconded by Mr. Mulcahey to accept a revision of the Parent Handbook edited by Mr. Alix. The motion carried unanimously.
  - b) Consider and act upon recommendation to the Town Council to change the Ordinance (§ 2.75(a)) regarding the eligibility parameters for the BEC.

A motion was made by Mr. Alix and seconded by Mr. Mulcahey to inform Town Manager Michael Wood and Town Clerk Louise Phaneuf of a slight discrepancy in the eligibility parameters that appear in the town ordinance, with the intent of asking whether the Town Council might need to amend the ordinance. The motion carried unanimously.
- 6) New Business to be considered and acted upon: Director's report regarding
  - a) FY 2016 Year-to-Date Financial Statement: Mr. Alix made a motion to accept the report as submitted. The motion was seconded by Ms. Williams, and it carried unanimously.
  - b) Status of Fall registrations: To date, forty-five applications have been received, but more are expected before the start of school.
- 7) A motion to adjourn was made by Mr. Alix and seconded by Mr. Mulcahey. The motion carried, and Mr. Devlin adjourned the meeting at 6:42 pm.