

**MEETING AGENDA** of the Personnel Board of the Town of Burrillville to be held Tuesday, August 15, 2017, 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

**MEMBERS PRESENT:**

**OTHERS PRESENT:**

**CALL TO ORDER:**

**APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the Tuesday, July 11, 2017 meeting minutes and dispense with the reading of said minutes.

**APPROVAL OF INVOICES /EXPENDITURES:**

**OLD BUSINESS:**

- 2) Discussion, consideration and action relative to Promotional Testing for police.
- 3) Discussion, consideration and action relative to the Reference Librarian position at Jesse M. Smith Memorial Library.
- 4) Discussion, consideration and action relative to the opening of Assistant Director position at Jesse M. Smith Memorial Library.
- 5) Discussion, consideration and action relative to the current status of lists and Financial Aide testing.
- 6) Discussion, consideration and action relative to revising job descriptions.
- 7) Discussion, consideration and action relative to Assistant Beach Manager job description.

**CORRESPONDENCE:**

**ADDITIONAL NEW BUSINESS:**

**GENERAL DISCUSSION:**

**ADJOURN:**

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).