

MEETING AGENDA of the Personnel Board of the Town of Burrillville to be held Tuesday, January 9, 2018, 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT:

OTHERS PRESENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the Monday, December 11, 2017, meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES /EXPENDITURES:

- 2) Discussion, consideration and action relative to the CPS HR Consulting invoice (#SOP45434) for 2 additional Account Clerk testing booklets.
- 3) Discussion, consideration and action relative to the CPS HR Consulting invoice (#SOP45403) for original order of 13 Account Clerk testing booklets.
- 4) Discussion, consideration and action relative to the Bargain Buyer invoice for the Assistant Animal Control and Administrative Aide Test Ad.
- 5) Discussion, consideration and action relative to the IPMA-HR invoice (#32630-R5Y8C3) for the Administrative Aide test booklets.

NEW BUSINESS CONSIDERED AND ACTED ON:

- 6) Discussion, consideration and action relative to review and discussion of the Classification Plan.
- 7) Discussion, consideration and action relative to the 2018 Schedule of Meetings posted to the Secretary of State web page.

OLD BUSINESS:

CORRESPONDENCE:

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

- 8) Discussion, consideration and action relative to the Addiction Assistance Coordinator and the Substance Abuse Prevention Coordinator positions.

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).