

MEETING AGENDA of the Personnel Board of the Town of Burrillville to be held Thursday, February 18, 2021, at 8:30 am, Municipal Court Room, 1477 Victory Hwy., Burrillville, RI 02830.

This meeting will be held in accordance with the provisions of the Governor's Executive Orders 20-46, and 21-10. All members of the Personnel Board will be participating in person or remotely via Zoom. Members of the public can listen and/or participate in the meeting, as required, by the means listed below:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89915259315?pwd=WWV3bjBheHdOeE5vUjRTMS8xNExZdz09>

Meeting ID: 899 1525 9315

Passcode: 457204

Toll free

833 548 0282

877 853 5247

MEMBERS PRESENT:

OTHERS PRESENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the Tuesday, January 19, 2021 meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES /EXPENDITURES:

NEW BUSINESS CONSIDERED AND ACTED ON:

- 2) Discussion, consideration and action relative to Administrative Aide/Financial Aide Eligibility testing.

OLD BUSINESS:

- 3) Discussion, consideration and action relative to Administrative Aide Job Description (Building and Zoning Department).

CORRESPONDENCE:

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).