

## **PERSONNEL BOARD AGENDA**

**MEETING AGENDA** of the Personnel Board of the Town of Burrillville to be held Tuesday, May 9, 2023, at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

### **MEMBERS PRESENT:**

### **OTHERS PRESENT:**

### **CALL TO ORDER:**

### **APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the April 11, 2023 meeting minutes and dispense with the reading of said minutes.

### **APPROVAL OF INVOICES /EXPENDITURES:**

### **NEW BUSINESS CONSIDERED AND ACTED ON:**

- 2) Discussion, consideration and action relative to the advertisement of Teen Librarian.
- 3) Discussion, consideration and action relative to updating of job descriptions.
- 4) Discussion, consideration and action relative to the process of testing for the Eligibility Lists.

### **OLD BUSINESS:**

- 5) Discussion, consideration and action relative to the position Building Inspector.

### **CORRESPONDENCE:**

### **ADDITIONAL NEW BUSINESS:**

### **GENERAL DISCUSSION:**

### **ADJOURN:**

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).