

MEETING MINUTES of the Personnel Board of the Town of Burrillville Tuesday, May 8, 2018, 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT: Paul A. MacDonald, Chairman, Robert Tetreault, Charlotte Gabrielson, Tony Wood

OTHERS PRESENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the April 10, 2018, meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES /EXPENDITURES:

- 2) Discussion, consideration and action relative to financial reports.

Trial balance report was received and filed.

NEW BUSINESS CONSIDERED AND ACTED ON:

OLD BUSINESS:

- 3) Discussion, consideration and action relative to the Classification Plan.

Total population of each town was added to the final Classification Plan. Robert Tetreault indicated that the revised Classification Plan is being reviewed by the Town Manager.

- 4) Discussion, consideration and action relative to the criteria of which positions go before the Personnel Board for approval of posting, testing and advertising (Union/Non-Union and Classification Plan positions).

Further discussion is need on this topic. Jeff McCormick will be attending the June Personnel Board meeting.

CORRESPONDENCE: None.

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

Due to conflicts in schedules the following regular Personnel Board meetings have been rescheduled:

- June 12 to June 19
- September 11 to September 18.

ADJOURN: Motion was made by Robert Tetreault to adjourn at 9:13 am, seconded by Charlotte Gabrielson.

Paul A. MacDonald, Chairman

Date

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).