

MEETING MINUTES of the Personnel Board of the Town of Burrillville held Tuesday, October 9, 2018, 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT: Robert Tetreault, Charlotte Gabrielson, Tony Wood

MEMBERS EXCUSED: Paul A. MacDonald, Chairman

OTHERS PRESENT:

CALL TO ORDER: The meeting was called to order at 8:58 am by Robert Tetreault.

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the September 18, 2018, meeting minutes and dispense with the reading of said minutes.

Motion to approve the September 18, 2018, meeting minutes was made Charlotte Gabrielson, seconded by Robert Tetreault. The vote was unanimous.

APPROVAL OF INVOICES /EXPENDITURES:

- 2) Discussion, consideration and action relative to financial report.

The financial report was reviewed by the Personnel Board. There were no changes from the previous month. The financial report was received and filed.

- 3) Discussion, consideration and action relative to the invoice from IPMA-HR for the Police Dispatcher testing.

MOTION to approve the payment of the IPMA-HR invoice for the Police Dispatcher testing booklets was made by Robert Tetreault, Tony Wood seconded the motion and the vote in favor was unanimous.

- 4) Discussion, consideration and action relative to 1st quarter Personnel Board payroll was approved by Paul A. MacDonald, Chairman and submitted for payment to the Board Members.

Personnel Board reviewed 1st quarter payroll. The copy was received and filed.

NEW BUSINESS CONSIDERED AND ACTED ON:

OLD BUSINESS:

- 5) Discussion, consideration and action relative to Dispatcher Test given on Tuesday, September 18 at 6:00.

Dispatcher Test Stats

30 originally applied
20 applicants took the test

17 applicants passed
3 failed

6) Discussion, consideration and action relative to the process of maintaining the Dispatcher List.

Updated members on the process of maintaining the Dispatcher List. No changes were made to the existing process.

7) Discussion, consideration and action relative to the Current Status of Lists.

The Dispatcher List has been updated to reflect the new candidates available on the Current Status of Lists.

CORRESPONDENCE: None.

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

It was noted that Tony Wood would not be able to attend the November 13, 2018 Personnel Board Meeting. Mr. Wood is excused.

ADJOURN: **Motion** was made to adjourn at 9:19 am by Charlotte Gabrielson and seconded by Tony Wood.

Paul A. MacDonald
Paul A. MacDonald, Chairman

11-13-18
Date