

MEETING MINUTES of the Personnel Board of the Town of Burrillville held Wednesday, June 19, 2019 at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT: Paul A. MacDonald, Chairman, Charlotte Gabrielson, Robert Tetreault, Tony Wood

OTHERS PRESENT:

CALL TO ORDER: The meeting was called to order at 8:42 am by Paul A. MacDonald, Chairman.

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the Wednesday, May 14, 2019, meeting minutes and dispense with the reading of said minutes.

Motion to approve the May 14, 2019, meeting minutes was made by Robert Tetreault, seconded by Charlotte Gabrielson. The vote was unanimous.

APPROVAL OF INVOICES /EXPENDITURES:

NEW BUSINESS CONSIDERED AND ACTED ON:

- 2) Discussion, consideration and action relative to the Deputy Town Planner.

The Personnel Board reviewed the seven (7) applications for the Deputy Town Planner. They came to a decision of three (3) applications to be interviewed by the Director of Planning. It was also noted that going forward, salary ranges should be listed on all advertising for positions open.

OLD BUSINESS:

- 3) Discussion, consideration and action relative to the Current Status of Lists.

No discussion on this item.

- 4) Discussion, consideration and action relative to the Probationary Police Officer status through PoliceApp.

Clarification of why the swim test wording was removed from the Probationary Police Officer ad. The Personnel Board asked to review a copy of the previous ad and the current ad so they can see what exactly was removed. It is vital that swimming be required for Police Officers in Burrillville.

CORRESPONDENCE:

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

- 5) Resignation of the Full-Time Reference Librarian at the Jesse M. Smith Library.

The position will be posted. The current assistant will be "acting" Full-Time Reference Librarian.

- 6) Resignation of the Town Clerk as of June 30, 2019.

No additional input for this agenda item.

ADJOURN: Motion was made by Robert Tetreault to adjourn at 9:40 am, seconded by Charlotte Gabrielson

Paul A. MacDonald
Paul A. MacDonald, Chairman

7/17/19
Date