

MEETING MINUTES of the Personnel Board of the Town of Burrillville held Tuesday, November 5, 2019, at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT: Paul A. MacDonald, Chairman, Robert Tetreault, Tony Wood

EXCUSED: Charlotte Gabrielson *gail*

OTHERS PRESENT:

CALL TO ORDER: The meeting was called to order at 9:05 a.m. by Paul A. MacDonald, Chairman.

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the Tuesday, October 8, 2019, meeting minutes and dispense with the reading of said minutes.

Motion to approve the October 8, 2019, meeting minutes was made by Robert Tetreault, seconded by Tony Wood. The vote was unanimous.

APPROVAL OF INVOICES /EXPENDITURES:

- 2) Discussion, consideration and action relative to the financial statements.

Updates to the Budget form to include expenses will be carried forward to the next meeting.

NEW BUSINESS CONSIDERED AND ACTED ON:

- 3) Discussion, consideration and action relative to Dispatcher testing.

Personnel Board agreed to hold the Dispatcher test on Monday, December 9, 2019. Meeting will be at 5:00 pm, testing at 6:00 pm, preferably in the Municipal Court Room.

OLD BUSINESS:

- 4) Discussion, consideration and action relative to the status of lists.

Testing for Financial Aide and Dispatcher is scheduled.

- 5) Discussion, consideration and action relative to Financial Aide testing.

Financial Aide testing has been scheduled for January 7, 2020 in the Municipal Court Room.

CORRESPONDENCE:

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

ADJOURN: Motion was made by Tony Wood to adjourn at 9:05 am, seconded by Robert Tetreault

Paul A. MacDonald
Paul A. MacDonald, Chairman

12/17/19
Date