

MEETING MINUTES of the Personnel Board of the Town of Burrillville held Tuesday, November 10, 2020, at 8:30 am, Municipal Court Room, 1477 Victory Hwy., Burrillville, RI 02830.

Zoom webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88092638255?pwd=WmRZMG1MazBaT0VaZ09UZG9mTXZEUT09>

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Webinar ID: 880 9263 8255

MEMBERS PRESENT: Paul A. MacDonald, Chairman, Robert Tetreault, Charlotte Gabrielson, Tony Wood

OTHERS PRESENT:

CALL TO ORDER: The meeting was called to order at 8:33 am by Paul A. MacDonald, Chairman.

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the Tuesday, October 13, meeting minutes and dispense with the reading of said minutes.

Motion to approve the October 13, 2020, meeting minutes was made by Robert Tetreault, seconded by Charlotte Gabrielson. The vote was unanimous.

APPROVAL OF INVOICES /EXPENDITURES: None

NEW BUSINESS CONSIDERED AND ACTED ON: None

OLD BUSINESS:

- 2) Discussion, consideration and action relative to the Status of Lists.

Due to COVID-19 restrictions of gatherings, testing is still on hold at this time.

- 3) Discussion, consideration and action relative to Personnel Board budgets.

On the Account Trial Balance, the Personnel Board inquired on the following GL's:

- GL 0100112-515050 Clerks, Sub line item
- GL 0100112-535000 Advertising
- GL 0100112-564000 Dues/Fees

CORRESPONDENCE: None

ADDITIONAL NEW BUSINESS:

Head of Circulation at the JMS Memorial Library will be retiring after 33 years of service. Position will need to be filled. Personnel Board agreed that the Director can advertise for the position. If an internal candidate is qualified, and there are no other candidates, there will be no need for the Personnel Board to interview.

GENERAL DISCUSSION: Next meeting of the Personnel Board is scheduled for December 8, 2020.

All members of the Board will be able to attend at this time.

ADJOURN:

Motion was made by Robert Tetreault to adjourn at 9:33 am, seconded by Charlotte Gabrielson.

Paul A. MacDonald
Paul A. MacDonald, Chairman

12/8/2020
Date