

# TOWN OF BURRILLVILLE



**MEETING MINUTES** of the Personnel Board of the Town of Burrillville held Tuesday, September 14, 2021 at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

**MEMBERS PRESENT:** Paul A. MacDonald, Chairman, Robert Tetreault, Charlotte Gabrielson, and Tony Wood

**OTHERS PRESENT:**

**CALL TO ORDER:** The meeting was called to order at 9:00 am by Paul A. MacDonald, Chairman

**APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the Monday, August 16, 2021 meeting minutes and dispense with the reading of said minutes.

**Motion** to approve the August 16, 2021, meeting minutes was made by Charlotte Gabrielson, seconded by Robert Tetreault. Motion carried unanimously.

**APPROVAL OF INVOICES /EXPENDITURES:**

**NEW BUSINESS CONSIDERED AND ACTED ON:**

**OLD BUSINESS:**

- 2) Discussion, consideration and action relative to reviewing and updating the Town's Classification Plan.

No discussion took place on this agenda item and will be carried forward to next month.

- 3) Discussion, consideration and action relative to conducting the Financial Aide Test.

Financial Aide test will be October 19 at 6:00 pm and Personnel Board will meet at 5:00. This will be confirmed with the Personnel Board once the Municipal Court Room is reserved. Reschedule October 12 to October 19.

**CORRESPONDENCE:**

**ADDITIONAL NEW BUSINESS:**

**GENERAL DISCUSSION:** Mr. Tetreault asked about advertising with DLT. Scribe will look into new contacts and reach out to them.

**ADJOURN:**

**Motion** was made by Charlotte Gabrielson to adjourn at 9:55 am, seconded by Robert Tetreault. Motion carried unanimously.

Paul A. MacDonald  
Paul A. MacDonald, Chairman

10/21/21  
Date