

TOWN OF BURRILLVILLE



MEETING MINUTES of the Personnel Board of the Town of Burrillville held Tuesday, December 14, at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT: Robert Tetreault, and Charlotte Gabrielson

MEMBERS EXCUSED: Paul A. MacDonald, Chairman, Tony Wood

OTHERS PRESENT:

CALL TO ORDER: The meeting was called to order at 8:39 am by Robert Tetreault.

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the Tuesday, November 9, 2021 meeting minutes and dispense with the reading of said minutes.

Motion to approve the November 9, 2021, meeting minutes was made by Robert Tetreault, seconded by Charlotte Gabrielson. Motion carried unanimously.

APPROVAL OF INVOICES /EXPENDITURES:

NEW BUSINESS CONSIDERED AND ACTED ON:

- 2) Discussion, consideration and action relative to the Full Time Children's Librarian position.

Five applications were submitted for the Children's Librarian position. All were reviewed by the Personnel Board. There were three possible candidates. One applicant previously worked at the Library and was very qualified.

Motion was made by Charlotte Gabrielson and seconded by Robert Tetreault to accept Jennifer-Lee Foster as the candidate for the position of the Full-Time Children's Librarian. Motion carried unanimously.

OLD BUSINESS:

- 6) Discussion, consideration and action relative to the Teen Librarian open position.
- 7) Discussion, consideration and action relative to reviewing and updating the Town's Classification Plan.

CORRESPONDENCE:

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

Work on gathering more information for the Classification Plan. Update the Personnel Board FY23 budget and forward to Robert Tetreault to review prior to the next Personnel Board Meeting.

ADJOURN:

Motion was made by Charlotte Gabrielson to adjourn at 9:30 am, seconded by Robert Tetreault. Motion carried unanimously.

Paul A. MacDonald
Paul A. MacDonald, Chairman

1/18/82
Date