

PERSONNEL BOARD MINUTES

MEETING MINUTES of the Personnel Board of the Town of Burrillville held Tuesday, August 9 at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT: Paul A. MacDonald, Chairman, Robert Tetreault, Charlotte Gabrielson and Tony Wood

OTHERS PRESENT: Carol Folan

CALL TO ORDER: The meeting was called to order at 8:34 am by Paul A. MacDonald, Chairman.

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the July 13, 2022 meeting minutes and dispense with the reading of said minutes.

Motion to approve the July 13, 2022, meeting minutes was made by Robert Tetreault, seconded by Charlotte Gabrielson. Motion carried unanimously.

APPROVAL OF INVOICES /EXPENDITURES:

None.

NEW BUSINESS CONSIDERED AND ACTED ON:

- 2) Discussion, consideration and action relative to the Director of Public Works & Engineering Services.

Jeff McCormick, Director of Public Works & Engineering Services has given his resignation. His last day of service is September 9, 2022. Mr. McCormick offered to stay on with the Town for six months as a Consultant. Town Manager Wood requested a meeting with the Personnel Board to discuss the process for replacing this position.

OLD BUSINESS:

- 3) Discussion, consideration and action relative to Police Officer Agility & Written Testing and additional information on Fit2Serve.

Fit2Serve is authorized by the RI Police Chiefs Association to conduct testing components for candidates. It is managed by retired RI State Police Lt. Colonel Kevin Barry.

The Physical Agility test took place at 7:00 am at the West Warwick Civic Center, 100 Factory Street, West Warwick, RI

A swim test will be administered to candidates that pass all tests at a date TBD.

Motion was made by Charlotte Gabrielson to adjourn at 8:44 am, seconded by Robert Tetreault. Motion carried unanimously.

Motion was made by Robert Tetreault to move back into session at 8:54 am, seconded by Charlotte Gabrielson. Motion carried unanimously.

4) Discussion, consideration and action relative to Driver/Laborer/Operator testing.

As of August 4, 2022, there were 26 applicants for the DLO test. Most applications came in through In Deed. This is an in-house that Director McCormick created. The test that will be given on September 14, 2022 at the Burrillville Police Station at 6:00 pm. Personnel Board will meet at 5:00 pm prior to testing.

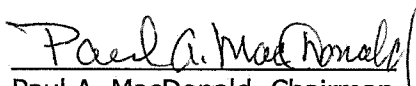
CORRESPONDENCE:

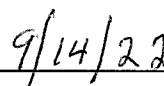
ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

ADJOURN:

Motion was made by Charlotte Gabrielson to adjourn at 9:32 am, seconded by Robert Tetreault. Motion carried unanimously.


Paul A. MacDonald, Chairman


Date