

## **PERSONNEL BOARD MINUTES**

**MEETING MINUTES** of the Personnel Board of the Town of Burrillville held Tuesday, October 11 at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

**MEMBERS PRESENT:** Paul A. MacDonald, Chairman, Robert Tetreault

**EXCUSED:** Charlotte Gabrielson and Tony Wood

**OTHERS PRESENT:**

**CALL TO ORDER:** The meeting was called to order at 8:54 am by Paul A. MacDonald, Chairman

### **APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the September 14, 2022 meeting minutes and dispense with the reading of said minutes.

**Motion** to approve the September 14, 2022, meeting minutes was made by Robert Tetreault, seconded by Chairman MacDonald. Motion carried unanimously.

### **APPROVAL OF INVOICES /EXPENDITURES:**

- 2) Receive and file invoice from Kevin Barry, Fit2Serve for F2S Candidate Testing.

**Voted to receive and file** the invoice from Fit2Serve in the amount of \$480 – Motion by Chairman MacDonald, seconded by Robert Tetreault.

- 3) Receive and file invoice from The Bargain Buyer for advertising for Driver/Laborer/Operator and PW Position.

**Voted to receive and file** the invoice from The Bargain Buyer in the amount of \$763 – Motion by Chairman MacDonald, seconded by Robert Tetreault.

### **NEW BUSINESS CONSIDERED AND ACTED ON:**

#### **OLD BUSINESS:**

- 4) Discussion, consideration and action relative to the Director of Public Works & Engineering Services.

Interviews have been scheduled for October 12, 2022 for the two candidates presented to the Town Manager.

#### **CORRESPONDENCE:**

#### **ADDITIONAL NEW BUSINESS:**

#### **GENERAL DISCUSSION:**

**ADJOURN:**

**Motion** was made by Chairman MacDonald to adjourn at 9:32 am, seconded by Robert Tetreault.  
Motion carried unanimously.

Paul A. MacDonald  
Paul A. MacDonald, Chairman

11/15/22  
Date