

PERSONNEL BOARD MINUTES

MEETING MINUTES of the Personnel Board of the Town of Burrillville held Tuesday, November 15 at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT: Paul A. MacDonald, Chairman, Robert Tetreault and Tony Wood

EXCUSED: Charlotte Gabrielson

OTHERS PRESENT: Jeffrey McCormick, Director of DPW and Engineering Services

CALL TO ORDER: The meeting was called to order at 8:40 am by Paul A. MacDonald, Chairman

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the October 11, 2022 meeting minutes and dispense with the reading of said minutes.

Motion to approve the October 11, 2022, meeting minutes was made by Robert Tetreault, seconded by Tony Wood. Motion carried unanimously.

APPROVAL OF INVOICES /EXPENDITURES:

NEW BUSINESS CONSIDERED AND ACTED ON:

- 2) Discussion, consideration and action relative to the Working Foreman testing.

Director McCormick informed the Personnel Board that there will be a Working Foreman test coming up. It was noted that this is an internal test and in years prior the Personnel Board did not attend. The admin and Director administered the test. This is a union position and posted internally.

- 3) Discussion, consideration and action relative to the Administrative Aide testing.

The Personnel Board will conduct the Administrative Test on December 13, 2022. Meeting will be conducted at 5:00 pm and testing will begin promptly at 6:00 pm. Location to be determined.

- 4) Discussion, consideration and action relative to the Dispatcher testing.

The Personnel Board will conduct the Dispatcher testing on January 10, 2023. Meeting will be conducted at 5:00 pm and testing will begin promptly at 6:00 pm. Location to be determined.

Motion was made to use active Eligibility Lists if we have one, we use it.

- 5) Discussion, consideration and action relative to the Personnel Board FY23 Budget.

Personnel Board would like to start preparing FY2024 Budget.

- 6) Discussion, consideration and action relative to the approval of the Personal Board 2023 Schedule of Meetings.

This agenda item was not addressed.

OLD BUSINESS:

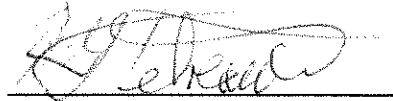
CORRESPONDENCE:

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

ADJOURN:

Motion was made by Chairman MacDonald to adjourn at 9:46 am, seconded by Robert Tetreault. Motion carried unanimously.



Paul A. MacDonald, Chairman

for Paul A. MacDonald

12/13/22
Date