

## PERSONNEL BOARD MINUTES

**MEETING MINUTES** of the Personnel Board of the Town of Burrillville held Tuesday, July 11, 2023, at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

**MEMBERS PRESENT:** Paul A. MacDonald, Chairman; Robert Tetreault; Charlotte Gabrielson and Tony Wood

**OTHERS PRESENT:**

**CALL TO ORDER:** The meeting was called to order at 8:33 am by Paul A. MacDonald, Chairman

**APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the June 20, 2023 meeting minutes and dispense with the reading of said minutes.

- a. **MOTION** to approve the June 20, 2023, meeting minutes was made by Robert Tetreault, seconded by Charlotte Gabrielson. Motion carried unanimously.

**APPROVAL OF INVOICES /EXPENDITURES:**

**NEW BUSINESS CONSIDERED AND ACTED ON:**

- 2) Discussion, consideration and action relative to the CPS HR Consulting Test Rental and Use Agreement renewal.

Personnel Board signed the CPS HR Consulting Test Rental and Use Agreement. This agreement will be valid for two years.

**OLD BUSINESS:**

- 3) Discussion, consideration and action relative to the paygrade of librarians in Burrillville.

The Personnel Board reviewed the approved Classification Plan as of 7/1/23. They agreed that Librarians are not a high paying profession. The Library is fully staffed at this point. The Classification Plan is reviewed every two years. Nothing further will be done on this agenda item at this time.


**CORRESPONDENCE:**

**ADDITIONAL NEW BUSINESS:**

**GENERAL DISCUSSION:**

**ADJOURN:** Motion was made by Robert Tetreault to adjourn at 8:49 am, seconded by Charlotte Gabrielson. Motion carried unanimously.

  
Paul A. MacDonald, Chairman

  
Date