

## **BURRILLVILLE REDEVELOPMENT AGENCY**

**AGENDA** of the Regular meetings of the Redevelopment Agency of the Town of Burrillville to be held Tuesday, January 23, 2024 at 7:00 p.m. in the Community Room of the Jesse M. Smith Library, 100 Tinkham Lane, Harrisville, RI

### **MEMBERS PRESENT:**

- |  |   |
|--|---|
| <input type="checkbox"/> James A. Langlois, Chair    | <input type="checkbox"/> Mark Thompson                |
| <input type="checkbox"/> Edward Bonczek              | <input type="checkbox"/> George J. Lough, III         |
| <input type="checkbox"/> Jeffrey J. Barr, Vice Chair | <input type="checkbox"/> Gerald Lapierre, Alt. Member |
|  | <input type="checkbox"/> Mary Leach, Alt. Member      |

### **MEMBERS ABSENT:**

### **STAFF/CONSULTANTS PRESENT:**

- ☐ Timothy F. Kane, Esquire, General Legal Counsel
- ☐ Raymond Goff, Planning Director
- ☐ Michael C. Wood, Secretary
- ☐ Dennis Anderson, Liaison, Town Council Liaison
- ☐ Nicole Stockwell, Administrative Support

### **OTHERS PRESENT:**

### **CALL TO ORDER:**

### **CITIZEN COMMENT:**

### **APPROVAL OF MINUTES:**

1. Approval of minutes of the November 28, 2023 meeting, and to dispense with the reading of said minutes.

### **CONSENT AGENDA:**

**Note:** All items on the consent agenda shall be acted on as one item and equivalent to taking the proposed action on each item individually. Any member may make an action to take any item out of the consent agenda for a separate vote.

2. Receive and file the invoice from PUD for water at 75-81 Pascoag Main – 10/18/2023 to 11/15/2023.
3. Receive and file the invoice from PUD for water at 65 Pascoag Main – 10/18/2023 to 11/15/2023.
4. Receive and file the invoice from PUD for electric use at 65 Pascoag Main on 10/27/2023 to 11/28/2023.

5. Receive and file the invoice from PUD for electric use at Pole #15 Pascoag Main on 10/27/2023 to 11/28/2023.
6. Receive and file the invoice from PUD for electric use at 246 Harrisville Main on 11/30/2023 to 11/30/2023. (C&I)
7. Receive and file the invoice from PUD for Harrisville Lights: Bulk Carabiners, Invoice #552 on 12/6/2023.
8. Receive and file the invoice from PUD for Guide Wire for Harrisville Lights, Invoice #550 on 11/21/2023.
9. Receive and file the Employee Reimbursement Request from Steve Moore for mileage from October 17, 2023 through December 8, 2023.
10. Receive and file the invoice from Debug Pest Control for quarterly pest control at WellOne (Invoice # 402290), Invoice Date 11/17/2023.
11. Receive and file invoices from The Home Depot (Invoice #2074230 and Invoice #9072274).
12. Receive and file invoice from Placer.ai for platform access (Invoice #12.2059, Date 11/22/2023).
13. Receive and file reimbursement request from James Langlois for Streetscape Grant-illumination items purchased at Home Depot on 11/20/23 and 11/28/2023.
14. Receive and file invoice from East Coast Artisans, Inc. (Invoice # 9475, Date 12/13/2023) for Holiday signs at Fountain Square and Stillwater.
15. . Receive and file invoice from The Economic Development Foundation of Rhode Island, Inc. for consulting fee relative to amendment of the Redevelopment Plan for the Village of Nasonville (Invoice # BRA-JUN-2023 – May through June 2023).
16. Receive and file invoice from The Economic Development Foundation of Rhode Island, Inc. for consulting fee relative to amendment of the Redevelopment Plan for the Village of Nasonville (Invoice # BRA-NOV-2023 – July through November 2023).
17. Receive and file invoice from PUD for water use at 75-81 Pascoag Main on 11/15/2023 to 12/15/2023.
18. Receive and file invoice from PUD for water use at 65 Pascoag Main on 11/15/2023 to 12/15/2023.
19. Receive and file invoice from PUD for electric use at 65 Pascoag Main on 11/28/2023 to 12/27/2023.
20. Receive and file invoice from PUD for electric use at Pole #15 Pascoag Main on 11/28/2023 to 12/27/2023.

21. Receive and file invoice from PUD for electric use at 246 Harrisville Main Rd. on 11/30/2023 to 12/27/2023.

**CONSULTANT/ STAFF REPORTS:**

22. Discussion, consideration and action relative to financial reports including budgets, reports and audits, or take any other action thereon.
- a. Report from subcommittee on future financial reports and year-end audit information.

**OLD BUSINESS TO BE DISCUSSED AND ACTED ON:**

23. Discussion, consideration and action relative to the 2023 Main Street RI Streetscape Improvement Grant application and appropriation of funds for associated projects, or take any other action thereon.

**NEW BUSINESS TO BE DISCUSSED AND ACTED ON:**

24. Discussion, consideration and action relative to the purchase of three "No skateboarding, bicycle, or scooter riding in Fountain Square Park". Estimated cost from East Coast Artisans is approximately \$300, or take any other action thereon.
25. Discussion, consideration and action relative to holding the 2024 Spring Splash in Downtown Pascoag and establish a budget for this event, or take any other action thereon.
26. Discussion, consideration and action relative to 75-81 Pascoag Main St. (Bravo) sub-lease of unit 3 and physical modifications to the space or take any other action thereon.
27. Discussion, consideration and action relative to a legal opinion as to the role of the Redevelopment Agency in planning/zoning decisions in redevelopment districts , or take any other action thereon.
28. Discussion, consideration and action relative to expending funds to decorate Fountain Square Park for Valentine's Day, or take any other action thereon.
29. Discussion, consideration and action relative to ARPA funds allocated to build a deck at Bravo location or take any other action thereon.
30. Discussion, consideration and action relative to use of and lease of space located at 180 Tinkham Lane, Harrisville, RI 02830 and to provide for services and related expenditures to prepare and fit-out the space, or take any other action thereon.
31. Discussion, consideration and action relative to contractual services for development/planning of the Redevelopment District (area) in the village of Nasonville, or take any other action thereon.
32. Discussion, consideration and action relative to a general update on various projects and problems/issues in redevelopment areas, or take any other action thereon.

**CORRESPONDENCE:** None

**Notes:**

- The Annual BRA meeting will be held February 27 at 7:00 pm followed by the Regular BRA meeting at 7:15 pm.
- The joint meeting with the Town Council is tentatively scheduled for April 23, 2024.

**EXECUTIVE SESSION:**

- A. Consider and act on a request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meetings Law: **None**.
- B. Return to open session.
- C. Consider and act on sealing the minutes of executive session, making note of any votes taken.
- D. Consider and act on disclosing any votes taken in executive session, as appropriate.

**Note:** Any written materials related to any agenda item may be requested by contacting the Town Manager's Executive Assistant at (401) 568-4300, x145.

**ADJOURN:**

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).