

TOWN OF BURRILLVILLE  
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION PROCESS  
PY'2016  
PUBLIC INFORMATIONAL MEETING – MARCH 17, 2016  
CDBG PROGRAM GUIDELINES  
AND  
REPORT ON PROGRAM PERFORMANCE

COMMUNITY DEVELOPMENT BLOCK GRANT  
PUBLIC INFORMATIONAL HEARING – MARCH 17, 2016  
GRANT FUND PROGRAM YEAR 2016  
BURRILLVILLE TOWN HALL ANNEX  
144 HARRISVILLE MAIN STREET, HARRISVILLE  
6:00 P.M.

The purpose of this public hearing is:

1. To furnish citizens with information concerning the amount of Community Development Block Grant funds expected to be available.
2. To inform citizens of the range of activities that may be undertaken:
  - Provisions of employment opportunities for low and moderate income individuals;
  - Improved housing opportunities for low and moderate income families and individuals;
  - Provision of community facilities and services principally benefiting low and moderate income families and individuals.
3. To describe past use of funds.
4. To estimate the amount of funding proposed to be used for activities benefiting low- and moderate-income persons.
5. To present plans minimizing the displacement of persons as a result of CDBG activities, as necessary.

**TOWN OF BURRILLVILLE  
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION  
PY 2016 PLANNING SCHEDULE**

<p><b>Application Process:</b> Review this year's CDBG application package. Present information to the residents of the Town. Obtain residents' views on potential CDBG programs and projects. Finalize the Town's CDBG program and application for this year.</p>	<p><b>March 4, 2016 thru May 13, 2016</b></p>
<p><b>Public Informational Meeting:</b> To inform private/ non-profit organizations of the Community Development Block Grant application process and schedule.</p>	<p><b>March 17, 2016 at 6:00 p.m.</b></p>
<p><b>Requests by Public or Private Organizations Due:</b> Submitted to the Planning Department for referral to Planning Board</p>	<p><b>March 28, 2016 By 4:00 p.m.</b></p>
<p><b>1<sup>st</sup> Public Hearing ~ Planning Board Review &amp; Certification:</b> Purpose: Planning Board review and comment on proposed activities; Planning Board certifies that activities are/ are not in conflict with Comprehensive Plan.</p>	<p><b>April 4, 2016 at 7:00 p.m.</b></p>
<p><b>2<sup>nd</sup> Public Hearing ~ Town Council Review &amp; Approval:</b> Purpose: To obtain the views of citizens on the applications to be included in the Town's submission; Town Council Resolution to authorize submission of CDBG application to State and prioritization of projects</p>	<p><b>April 13, 2016 at 7:00 p.m.</b></p>
<p><b>Preparation of Final Application:</b> Purpose: Incorporation of comments received as appropriate and finalization of application.</p>	<p><b>April 14, 2016 thru May 12, 2016</b></p>
<p><b>Application Submission to State by 12:00 noon.</b></p>	<p><b>May 13, 2016</b></p>

## **BACKGROUND:**

The Town of Burrillville may submit a grant application requesting up to \$250,000. These funds may only be used for activities that will benefit low and moderate-income persons or projects benefiting low and moderate-income areas. Grant funds, if awarded, would become available once the Town meets the Federal and State requirements for the grant release (i.e. citizen participation requirements, environmental review requirements and activity eligibility requirements). The proposed schedule for developing a grant application is shown on the previous page. The grant application will be made by the Town Council, who ultimately approves all programs and budgets requests.

## **NATIONAL OBJECTIVES:**

### **General:**

The primary objective of the Housing & Community Development Act of 1974 is the development of viable urban communities by the provision of decent housing, a suitable living environment and expanding economic opportunity, principally for persons of low- and moderate-income. Each activity must meet one of three national objectives:

- Benefiting low- and moderate-income persons,
- Preventing or eliminating blights, or
- Meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs.

The following criteria shall be used to determine whether a proposed activity complies with one or more of the national objectives.

1. Activities Benefiting Low- & Moderate-Income Persons:
  - Low- & Moderate-Income Area Benefit
  - Low- & Moderate-Income Limited Clientele
  - Low- & Moderate-Income Housing
  - Low- & Moderate-Income Jobs
2. Prevention/Elimination of Slums & Blight
  - Addressing Slums & Blight on an Area Basis
  - Addressing Slums & Blight on a Spot Basis
3. Urgent Needs

## **ELIGIBLE ACTIVITIES:**

Activities authorized under the Housing and Community Development Act of 1974, as amended, are eligible for funding under this program. Applicants, however, will be cautioned that each proposed activity must meet National Objectives. This combined with the State commitment of 70% benefit to low and moderate-income families and individuals will result in certain activities competing more favorably for funding.

**Basic Eligible Activities:** CDBG funds may generally be used for the following activities:

- Acquisition of Real Property
- Public facilities and Improvements and Privately-owned Utilities
- Code Enforcement
- Clearance, Rehabilitation, Reconstruction and Construction of Buildings (including Housing)
- Architectural Barrier Removal
- Loss of Rental Income
- Disposition of Real Property
- Public Services
- Payment of Non-Federal Share
- Relocation
- Planning & Capacity Building
- Program Administration Costs
- Activities Carried Out Through Non-Profit Development Organizations
- Economic Development Assistance for For-Profit Business
- Technical Assistance
- Housing Services
- Assistance to Institutions of Higher Education
- Micro-Enterprises Assistance
- In Rem Housing
- Home Ownership Assistance
- Lead Based Paint Hazard Evaluation & Reduction

## **INELIGIBLE ACTIVITIES:**

**General Rule:** The general rule is that any activity not listed in the HCDA as eligible should be considered ineligible. However, by regulation, HUD has interpreted some activities not specifically stated in the HCDA as eligible.

Activities which are Categorically Ineligible include:

- General government expenses
- Political activities
- Buildings or portions thereof used for the general conduct of government as defined in HCDA Section 102 (a) (21). This does not include removal of architectural barriers involving such buildings.

Generally Ineligible (some exceptions apply):

- Purchase of equipment
- Operating & maintenance expenses
- New housing construction
- Income payments

**TOWN OF BURRILLVILLE  
REPORT OF PAST PERFORMANCE AND USE OF FUNDS  
MARCH 17, 2016**

Since July, 1989 the Town of Burrillville has entered into contracts with the Rhode Island Department of Administration, Office of Housing & Community Development (OHCD) to receive grant funds through the Small Cities Community Development Block Grant Program, a Federal assistance program of the Department of Housing and Urban Development.

The Town of Burrillville has satisfied the States requirements for application procedures over the years and has been awarded grants as outlined in a brief summary of the last nine years below:

<b>2011</b>	<b>\$195,000</b>
<b>2012</b>	<b>\$ 0</b>
<b>2013</b>	<b>\$ 87,400</b>
<b>2014</b>	<b>\$550,000</b>
<b>2015</b>	<b>\$ 711,500</b>

The purpose of the Community Development grant is to fund activities and projects, which meet identified housing and community development needs and which principally benefits low- and moderate-income persons. The following describes the status and performance of the projects previously approved under the grants:

<b>PY15 Grant Award - \$711,500**</b>			
<b>Project</b>	<b>Budget</b>	<b>Expended</b>	<b>Description</b>
<b>Pascoag Revitalization &amp; Workforce Housing Initiative (2<sup>nd</sup> year funding)</b>	\$500,000	\$ 0.00	Funds were awarded to continue the support of the Pascoag Revitalization & Workforce Housing Initiative. The project will produce 92 affordable units and revitalize multiple blighted properties at the gateway to Pascoag Main Street & produce new workforce housing that will support both Pascoag Main Street & the nearby Burrillville Industrial Park labor forces.
<b>Maplehill Mobile Home Park Handicapped Accessibility Project</b>	\$6,500	\$0.00	Funds were awarded for the installation of ramps for access to the park office, recreation hall and field area providing handicap-accessibility to all residents.
<b>Pascoag Grammar School Roof Replacement Project</b>	\$180,000	\$0.00	Funds were awarded to replace the roof of the former Pascoag Grammar School, which has been converted into 19 affordable housing units in 2003.
<b>Administration</b>	\$50,000	\$ 0.00	Funds are utilized for administration costs associated with the management and processing of the program.

*\*\*The CDBG PY15 grant award was recently received on March 3, 2016.*

<b>PY14 Grant Award - \$550,000</b>			
<b>Project</b>	<b>Budget</b>	<b>Expended</b>	<b>Description</b>
<b>Pascoag Revitalization &amp; Workforce Housing Initiative (1<sup>st</sup> year funding)</b>	\$500,000	\$ 0.00	Funds were awarded to support the Pascoag Revitalization & Workforce Housing Initiative. The project will produce 92 affordable units and revitalize multiple blighted properties at the gateway to Pascoag Main Street and produce new workforce housing that will support both Pascoag Main Street and the nearby Burrillville Industrial Park labor forces.
<b>Administration</b>	\$50,000	\$ 1,567	Funds are utilized for administration costs associated with the management and processing of the program.

<b>PY13 Grant Award - \$87,400</b>			
<b>Project</b>	<b>Budget</b>	<b>Expended</b>	<b>Description</b>
<b>Burrillville Housing Authority – Water Tank Replacement Program</b>	\$34,900	\$34,900	Funds were used to replace the 1,300 gallon water tank which services the 76-unit elderly housing development, Ashton Court.
<b>Community Housing Land Trust: Affordable Housing Services</b>	\$ 2,000	\$ 2,000	Funds were used to continue operating support for the Community Housing Land Trust (CHLT), a statewide organization committed to providing permanent, affordable homeownership opportunities.
<b>Housing Rehabilitation Grants, Loans &amp; Operations</b>	\$ 48,000	\$ 48,000	Funds were used to continue the Town-operated housing rehabilitation program, which provides standard (3%) and deferred loans up to \$20,000 to rehabilitate owner-occupied low- to moderate-income housing.
<b>Administration</b>	\$2,500	\$ 2,500	Funds were utilized for administration costs associated with the management and processing of the program.

<b>PY12 Grant Award - \$0</b>			
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<b>PY11 Grant Award - \$195,000</b>			
<b>Project</b>	<b>Budget</b>	<b>Expended</b>	<b>Description</b>
<b>Mohegan Water Association Water System Improvement Project</b>	\$ 70,735	\$ 70,735	Funds were awarded for pump testing and the installation of 13 new wells to supply water to homes located within the Association's service area, just north of the intersection of Routes 102 & 7. The project was implemented as a residential rehabilitation activity with grants awarded to cover the cost of new wells for income-eligible households.
<b>Community Housing Land Trust: Affordable Housing Services</b>	\$ 3,000	\$ 3,000	Funds were used to support operations of the Community Housing Land Trust, which provides technical assistance to municipalities in implementing their Affordable Housing Plan and undertake foreclosure prevention and mitigation activities.
<b>Burrillville Housing Authority Roofing Project</b>	\$ 30,000	\$ 30,000	Funds were used to support the cost of stripping and replacing the roof, gutters and downspouts for Cottages D & F at Ashton Court.
<b>Housing Rehabilitation Grants, Loans &amp; Operations</b>	\$ 85,439	\$117,778**	Funds are used to continue the Town-operated housing rehabilitation program, operated by the Western RI Home Repair Program.
<b>Administration</b>	\$ 5,826	\$ 5,826	Funds are utilized for administration costs associated with the management and processing of the program.
<b><i>Program year has been closed out.</i></b>		<b><i>**Program income allowed for additional rehabs.</i></b>	