



TOWN OF BURRILLVILLE

105 Harrisville Main St., Harrisville, RI 02830

(401) 568-4300, Ext. 114

ANNUAL LICENSE APPLICATION

Pursuant to the Ordinances of the Town of Burrillville, applicants are subject to compliance with all State and local laws and regulations.

Applicant Information (Applicant is required to inform the Town Clerk's office of any change of address or management.)

Corporation Name or Business Owner (Required):

D/B/A (Required):

Business Phone:

Business Address:

Map #

Lot #

Business Mailing Address (if different from above):

Primary Contact:

Phone:

Email:

Preferred method of contact:

Manager of Business:

Phone:

Address:

Manager's Signature:

Date:

Type of License (check all that apply)☐ New License☐ Renewal☐ Transfer (liquor only)**LIQUOR**

(Fee is payable to the Town Clerk when the license is issued.)

ENTERTAINMENT ☐ Quarterly \$40.00 ☐ Annual \$150.00☐ Class A

Fee: \$500.00

☐ **POOL TABLE** Fee: \$10.00 per table☐ Class B (Ltd.)

Fee: \$200.00

Indicate number of tables _____ Amount \$_____

☐ Class B (V)

Fee: \$400.00

☐ **VICTUALER** Fee: \$10.00☐ Class D

Fee: \$200.00

☐ **HOLIDAY** Fee: \$5.00

Please attach license fees for any of the above licenses.

Property Owner Information

Owner of Property:

Phone:

Property Owner's Address:

Property Owner's Signature:

Date:

Corporate Information If incorporated, fill in the following information

Officers

Legal Address

President:

Vice President:

Secretary:

Treasurer:

Insurance (Pursuant to RIGL §3-7-27 and §5-77-1, proof of liability insurance is required.)

Applicant carries Workers' Comp insurance

☐ Yes☐ No

Applicant carries Liability Insurance

☐ Yes☐ No☐ Certificate attached

Criminal Records Check		
<ul style="list-style-type: none"> As part of the licensing procedure, the Burrillville Town Council requires a periodic criminal records check for all individual applicants and, if the business is incorporated, all officers of the corporation, prior to consideration of license renewals. Criminal records checks are conducted at the Bureau of Criminal Identification, 150 South Main Street, Providence, RI 02903. If BCI checks are required for your establishment this year, a separate procedure form will be enclosed with this mailing. 		
Fire Inspection		
<ul style="list-style-type: none"> The Town Council of the Town of Burrillville, sitting as the local licensing authority, requires a current fire inspection by a certified fire marshal or assistant fire marshal and the approval of the local Fire Chief. If the fire inspection report is not on file, a fire inspection must be conducted, and a report submitted, before a license will be issued. No license shall be issued to an establishment if the fire marshal has not inspected the location; or if the fire marshal has indicated that there are deficiencies that preclude issuance of the license. Fireworks and pyrotechnics are expressly prohibited without appropriate permits issued by the local fire authority, in compliance with RIGL §23-28-11. 		
Capacity as determined by the Fire Marshal:		
Building Official		
<ul style="list-style-type: none"> It is the responsibility of the applicant to schedule inspections. Please contact the building office at 568-4300, ext. 128. 		
Alcohol Server Training		
<input type="checkbox"/> Applicant is aware of, and is in compliance with, RIGL §3-7-6.7 relating to alcohol server training requirements.		
Other Requirements		
<ul style="list-style-type: none"> Secure a Certificate of Good Standing from the Rhode Island Division of Taxation (liquor licenses only). Provide proof that local taxes are current Provide a copy of food business license from the Office of Food Protection (victualer license) <p>A deposit for advertising must be attached if applying for a liquor license. The Town Clerk will advise the applicant of the amount of the deposit required.</p>		
Signature of Applicant (Applicant must be present at hearing to answer questions.)		
I hereby state that the information I have provided on this application is true and accurate.		
<i>Signature of Applicant (sign and print)</i>		<i>Date</i>
<i>Signature of Notary</i>	<i>Notary (Print or Type)</i>	<i>Commission Expires</i>
This section to be signed when liquor license is issued.		
Pursuant to §8-53 of the Ordinances of the Town of Burrillville, I hereby acknowledge receipt of the above described license and copy of said Ordinance. (Liquor license only.)		
<i>Signature of licensee, officer of corporation or general or limited partner.</i>		<i>Date</i>