

REGULAR MEETING of the Town Council of the Town of Burrillville to be held Tuesday, December 13, 2022 at 7:00 P.M. in the Burrillville Town Building, 105 Harrisville Main Street, Harrisville for and within the Town of Burrillville.

PRESENT: Dennis M. Anderson, Jeremy P. Bailey, Justin P. Batalon, Donald A. Fox, David Houle, Stephen N. Rawson and Raymond J. Trinque

I. Call to order by Town Clerk

That in accordance with Article III, Section 3.01 and Section 3.02 of the Town Charter, entitled Town Council, the Burrillville Town Council shall meet this day for the purpose of entering upon their respective duties and for the appointment and approval of such town offices as are by law made elective by the Town Council.

II. Pledge of Allegiance

III. Installation of newly elected Burrillville Town Councilors:

Oath of office shall be administered to newly elected town officials by Senator Jessica de la Cruz.

IV. Organization of the Burrillville Town Council

A) Nominations for Council President:

That in accordance with Article III, Section 3.08 of the Town Charter, Councilor _____ be and hereby is appointed President of the Town Council.

B) Nominations for Vice President:

That in accordance with Article III, Section 3.08 of the Town Charter, Councilor _____ be and hereby is appointed Vice President of the Town Council.

The gavel will be passed to the Town Council President

C) Rules of Order

Pursuant to the Town Charter of the Town of Burrillville, Sec. 3.15, Procedures and Conduct of Meetings, the Town Council hereby adopts the Burrillville Town Council Rules of Order, as reflected in Sec. 2-26. – Conduct of town council meetings, of the Burrillville Ordinances.

D) Board of Administration:

That by virtue of her/his office as President of the Town Council of the Town of Burrillville _____ be and hereby is a member of the Board of Administration.

That in accordance with a Trustee Deed recorded by the late Austin T. Levy and recorded in Deed Book 43, Page 372 to 382 inclusive, of the Records of Deeds in the Town of Burrillville, _____ be and hereby is appointed Chairman of the Board of Administration.

V. Subcommittees:

Ordinance Subcommittee: That the appointment to the Town Council Ordinance Subcommittee of three members and one alternate member be now taken up.
(Current members: Stephen N. Rawson and Raymond J. Trinique; and alternate Jeremy P. Bailey)

Screening Subcommittee: That the appointment to the Town Council Screening Subcommittee of three members and one alternate member be now taken up.
(Current members: Jeremy P. Bailey, Justin A. Batalon and Dennis M. Anderson; alternate Stephen N. Rawson)

Administrative Audit: That the appointment of two Councilors to the Administrative Audit Committee be now taken up. *(Currently Dennis M. Anderson and Justin P. Batalon)*

VI. Liaison to Boards and Commissions:

B-PAC: That the appointment of a liaison between the Town Council and the Burrillville Prevention Action Coalition (B-PAC) be now taken up.

Downtown Pascoag Neighborhood Association: That the appointment of a liaison between the Town Council and the Downtown Pascoag Neighborhood Association (DPNA) be now taken up.
(Currently Raymond J. Trinique)

Extended Care: That the appointment of a liaison between the Town Council and the Burrillville Extended Care Board of Directors be now taken up.

Housing Authority: That the appointment of a liaison between the Town Council and the Burrillville Housing Authority be now taken up. *(Currently Jeremy P. Bailey)*

Industrial Foundation: That the appointment of a liaison between the Town Council and the Burrillville Industrial Foundation be now taken up. *(Currently Justin A. Batalon)*

Planning Board: That the appointment of a liaison between the Town Council and the Planning Board be now taken up. *(Currently Dennis M. Anderson)*

Recreation Commission: That the appointment of a liaison between the Town Council and the Burrillville Recreation Commission be now taken up. *(Currently Raymond J. Trinique)*

Redevelopment Agency: That the appointment of a liaison between the Town Council and the Redevelopment Agency of Burrillville be now taken up. *(Currently Dennis M. Anderson)*

Rubbish & Recycling Committee: That the appointment of liaison(s) between the Town Council and the Burrillville Rubbish & Recycling Committee be now taken up.

School Committee: That the appointment of a liaison between the Town Council and the School Committee be now taken up. *(Currently Donald A. Fox)*

Sewer Commission: That the appointment of a liaison between the Town Council and the Sewer Commission be now taken up. *(Currently Dennis M. Anderson)*

Zoning Board of Review: That the appointment of a liaison between the Town Council and the Zoning Board of Review be now taken up. *(Currently Jeremy P. Bailey)*

VII. Appointments related to legal services:

MOTION that _____ shall be appointed Town Solicitor to serve at the pleasure of the Town Council in accordance with Article VII, Section 7.01 of the Town Charter. The term of appointment shall begin December 1, 2022; to be considered and acted on.
(Currently William C. Dimitri. Correspondence from William C. Dimitri)

MOTION that _____ shall be designated as Assistant Town Solicitor(s); and that the attorney selected by the School Committee shall be appointed Assistant Town Solicitor, at the request of Town Solicitor; in accordance with Article VII, Section 7.01 of the Town Charter; to be considered and acted on.
(Currently Amy E. Veri. Recommendation from William C. Dimitri for Amy E. Veri)

MOTION that _____ shall be designated Special Legal Counsel; to be considered and acted on.
(Currently Andrew R. Dimitri, Leah J. Donaldson, Jeffrey W. Kasle and Michael R. McElroy. Recommendation from William C. Dimitri for Andrew R. Dimitri and Michael J. Riley; and correspondence from Jeffrey W. Kasle)

MOTION that _____ shall be appointed Judge of Probate for the ensuing two years, term of office to be concurrent with that of the Town Council; in accordance with Article VI, Section 6.02 of the Town Charter; to be considered and acted on.
(Currently Timothy F. Kane. Correspondence from Timothy F. Kane)

MOTION that _____ shall be appointed Judge for the Municipal Court; to be considered and acted on. The term of appointment shall be for two years, terminating on December 31, 2024, in accordance with Chapter XI, Section 11-7(a) of the General Ordinances of the Town of Burrillville; to be considered and acted on.
(Currently Nicholas Gorham. Correspondence from Nicholas Gorham)

MOTION that _____ shall be appointed Associate Judge for the Municipal Court. The term of appointment shall be for two years, terminating on December 31, 2024, in accordance with Chapter XI, Section 11-7(a) of the General Ordinances of the Town of Burrillville; to be considered and acted on.
(Currently Brenda L. Ferry. Correspondence from Brenda L. Ferry)

VIII. Unfinished business to be considered and acted on:

- 22-277 Consider and act on a motion to adopt a proclamation congratulating the Bella Restaurant and the Calapai family on their 25th Anniversary.
- 22-233 Consider and act on a request from Donald A. Fox, Town Council President, that the Town of Burrillville assist the Board of Administration in drafting a trust that encompasses the actions and purposes of the deed from Austin T. Levy to the Town of Burrillville; or take any other action thereon.

IX. Petitions to be considered and acted on:

- 22-283 Consider and act on correspondence from Ani Martirosyan regarding a claim of personal injury; or take any other action thereon.

X. New Business to be considered and acted on:

- 22-284 Consider and act on a request from Michael C. Wood, Town Manager, for authorization to enter into an agreement with Walker Capital LLC for valuation and consulting services regarding energy, regulatory and property tax issues in the Town of Burrillville; or take any other action thereon.
- 22-285 Consider and act on a motion to approve Tax Assessor abatements in the amount of \$7,402.30 and additions in the amount of \$1,161.40, for the period October 20, 2022 through November 30, 2022; or take any other action thereon.
- 22-286 Consider and act on a request to declare surplus items used in the Jesse M. Smith Memorial Library; or take any other action thereon.
- 22-287 Correspondence from Council President Donald A. Fox regarding the replacement of Mackenzie Raimond from the Board of Administration, and the appointment of Amanda K. Gingell to the Board of Administration for a term to expire April 8, 2023.
- 22-288 Consider and act on a motion to adopt a resolution requesting legislation be filed to ratify, confirm, validate or enact the charter amendments adopted by the electors of the Town of Burrillville on the eighth day of November 2022.
- 22-289 Correspondence from Alexandra LeClair, Chairperson, Burrillville School Committee regarding the School Committee's request for a joint meeting of the School Committee and the Town Council during the month of January to present the initial FY2024 School Budget.
- 22-290 Consider and act on a motion to accept the fiscal year ending June 30, 2024 budget calendar and schedule public hearings as listed therein; or take any other action thereon.

- 22-291 Correspondence from Michael C. Wood, Town Manager, regarding his appointment of Col. Stephen Lynch to serve as Acting Town Manager at those times when he is out of the area or unable to serve, effective until December 31, 2024.
- 22-292 Consider and act on a motion to accept the resignation of David Landry from the Conservation Commission and refer the vacancy to the Screening Subcommittee.
- 22-293 Correspondence from Councilor Dennis M. Anderson, Chair of the Screening Subcommittee, regarding the Subcommittee’s recommendations, as follows:
- A. Reappoint Michael Stearns as a member of the Board of Assessment Review to serve a three-year term to expire November 30, 2025.
 - B. Reappoint Jennifer St. George as an alternate member of the Board of Assessment Review to serve a one-year term to expire November 30, 2023.
- 22-294 Consider and act on the Spring Lake Beach 2022 season closeout; or take any other action thereon.
- 22-295 Consider and act on the adoption of a resolution changing the time period for financial reporting of Spring Lake Beach Program to a calendar year beginning on January 1, 2024; or take any other action thereon.
- 22-296 Consider and act on a request to award the contract for bid #23-004, Drainage Improvements Rock Avenue and Lake Drive to Boyle & Fogarty Construction; or take any other action thereon.
- 22-297 Consider and act on a request for funds to match a grant from the Municipal Infrastructure Grant Program for critical sewer connection; or take any other action thereon.
- 22-298 Consider and act on a report and recommendation relative to the high school artificial turf football field project; or take any other action thereon.
- 22-299 Consider and act on a request from the Senior Housing Feasibility Study Committee for funds for engineering and design studies; or take any other action thereon.
- 22-300 Consider and act on purchase of the property located at Burrillville Assessor’s map 174, lot 133 (0 High Street); or take any other action thereon.

XI. Town Clerk Communications to be considered and acted on:

- 22-301 Consider and act on the report from Col. Stephen J. Lynch, Police Chief, regarding the grant from the Rhode Island Department of Public Safety for the body worn camera program for the Burrillville Police Department.

- 22-302 Consider and act on a report from Beth Ullucci, Library Director, regarding the grant from The Champlin Foundation for carpet replacement in the children’s department.
- 22-303 Consider and act on the notice of presentment of proposed order in the United States Bankruptcy Court by Endo International.
- 22-304 Consider and act on the correspondence regarding opioid distributors’ settlement.

XII. Reports A – W to be received:

- A) Animal Control Officer: Reports of October & November 2022
- B) Board of Canvassers: Minutes of October 4 & 18 & November 7 & 14, 2022
- C) Budget Board: No Report
- D) Building Official: Reports of October & November 2022
- E) Burrillville Extended Care Board of Directors: Minutes of July 12, 2022
- F) Burrillville Extended Care: No Report
- G) Burrillville Prevention Action Coalition: No Report
- H) Conservation Commission: Minutes of September 20 & October 18, 2022
- I) Finance Department: Reports of August, September & October 2022
- J) Housing Authority: No Report
- K) Jesse M. Smith Library Board of Trustees: Minutes of October 13, 2022
- L) Ordinance Subcommittee: No Report
- M) Personnel Board: Minutes of September 14 & October 11, 2022
- N) Planning Board: Minutes of September 28, October 3 & November 7, 2022
- O) Planning Department: Report of October 2022
- P) Police Department: Report of October 2022
- Q) Recreation Commission: Minutes of September 12 & October 12, 2022
- R) Redevelopment Agency: Minutes of September 27 & October 25, 2022
- S) School Committee: Minutes of October 11, 2022
- T) Screening Subcommittee: Minutes of October 18, 2022
- U) Senior Housing Exploratory Committee: Minutes of September 15, 2022
- V) Sewer Commission: Minutes of October 11 & 18, 2022
- W) Zoning Board: Minutes of October 11, 2022

XIII. Adjournment

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or “via RI Relay 1-800-745-5555” (TTY).