

Minutes of the Burrillville Budget board held Thursday, February 1, 2018 at 6:30 P.M. at the Town Building, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Arthur R. Hurley, Chair, Nathan St. Pierre, Vice Chair, Dennis Anderson, Judy Aubin, Robert Tetreault and alternate member Karen Francisco.

OTHER MEMBERS PRESENT: Michael Larocque, Finance Director and Rose Doughty, Treasurer Robin Kimatian, Dr. Frank Pallotta

MEMBERS ABSENT: Tom Rambacher was excused.

Consider and act on Town Budgets:

1. **VOTED** to approve the minutes of the regular meeting held on January 25, 2018; and dispense with the reading of said minutes.

Motion by Judy Aubin. Seconded by Dennis Anderson. The vote was unanimous.

2. Consider and act on Town Budgets:

- Meet with Burrillville School Administration and School Committee relative to their operating budget and CIP request for FY 2019.

Dr. Frank Pallotta, Superintendent of Schools, and Robin Kimatian, Business Director, addressed the Budget Board regarding the School Department's 2019 budget request. Dr. Pallotta acknowledged that this will be a difficult budget year with the potential for a significant cut to State Aid. The school department has requested a \$1.8million increase over last year. Dr. Pallotta stated that the school department can attempt to cut additional \$635,443 from their operating budget to help cover a projected shortfall in funds to avoid going over the 4% cap. The possibility of exceeding the tax cap was mentioned.

\$100,000 from the school's undesignated fund will be used to fund the technology plan for this year. A new 3-year plan will be developed this year.

With regards to CIP, \$1million of unspent school CIP funds will be used for school infrastructure projects such as the Levy school roof. A proposed \$250million bond issue by the State to help with school infrastructure will not impact this coming fiscal year. A new 5-year school infrastructure plan will be created.

The merging of municipal and school IT departments was discussed. Cost savings will be achieved by merging these departments.

Chris Lacey, Levy Rink Director, reviewed the financials and status of the rink. Financially the rink is doing well. Earnings are still on target for this year despite the unexpected \$40,000 expense of a new compressor.

- Deliberate on Special Appropriation requests

Arthur Hurley, Chair, stated that he discussed the Pascoag Library with the Town Manager. He was told that the library has value to the residents of the town and proposing closure of the library would not be a good idea. The Board would like to see more data next year on number of patrons and participants in the library's various programs.

VOTED to approve the request for \$79,500 to fund the Pascoag Library.

Motion by Dennis Anderson. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

- Deliberate on Department CIP Requests

VOTED to fund the School Department CIP in the amount of \$400,000.

Motion by Dennis Anderson. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

VOTED to fund two Police patrol vehicles: \$38,898 for a Ford Explorer Utility Patrol vehicle and \$51,856 for a Ford F150 plus equipment for vehicle 6998 for a total of \$95,695.

Motion by Dennis Anderson. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

VOTED to recommend \$12,412 for police radios.

Motion by Robert Tetreault. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

MOTION to recommend \$15,000 for Information Technology.

Motion by Dennis Anderson. There was no second.

There was discussion of last year's recommendation to fund unforeseen IT equipment in the Contingency section of the Operating Budget. Rose Doughty noted that there is \$28,000 still in the CIP technology account due to carryover from previous years.

VOTED to recommend no CIP funding due to the carryover balance of \$28,000.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous by the five members present.

VOTED to recommend funding of \$45,936 for the Jesse Smith Library to be taken from the Library's unreserved undesignated fund balance.

Motion by Dennis Anderson. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

MOTION that the Board of Administration take their entire CIP out of their unreserved undesignated fund. Motion by Judy Aubin. Seconded by Dennis Anderson.

VOTED to recommend \$31,107 out of the Board of Administration undesignated unreserved fund balance, noting that two items on their CIP project list are under \$5,000 and therefore should not be CIP.

Amended Motion by Dennis Anderson. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

VOTED to recommend zero for the Statistical Revaluation on the premise it was already funded in the 2018 CIP budget and additional funds allocated in December.

Motion by Dennis Anderson. Seconded by Nathan St. Pierre. The vote was unanimous by the five members present.

VOTED to recommend \$170,000 for a Public Works dump truck.

Motion by Nathan St. Pierre. Seconded by Dennis Anderson. The vote was unanimous by the five members present.

VOTED to recommend \$140,000 for a Public Works used front end loader.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous by the five members present.

- Deliberate on Department Operating Budget Requests – none.

3. Other Business: Chair Arthur R. Hurley noted that Karen Francisco, Tom Rambacher and Arthur Hurley's terms are expiring on June 30, 2018.

VOTED to adjourn at 8:30 p.m.

Motion by Nathan St. Pierre. Seconded by Judy Aubin. The vote was unanimous.

Judy Aubin, Secretary

Date Approved: