

`Minutes of the Burrillville Budget board held Thursday, February 23, 2023 at 6:30 P.M.

MEMBERS: Nathan St. Pierre, Chair, Judy Aubin, Vice Chair, Karen Francisco, Robert Tetreault, Michael Lamoureux and alternate member Donald Davies.

Other Members Present: Leslie McGovern, Finance Director and Christine Mulligan, Deputy Treasurer.

MEMBERS ABSENT:

1. **MINUTES:** That the question of accepting the minutes of the regular meeting held Thursday February 16, 2023 and the question of dispensing with the reading of said minutes; be now taken up.
- **VOTED** to approve the minutes of the regular meeting held Thursday February 16, 2023; and dispense with the reading of said minutes.

Motion by Karen Francisco. Seconded by Judy Aubin. The vote was unanimous.

2. Consider and act on Town Budgets
 - Deliberate and act on Department Operating Budget Requests

Manager's Department

Motion by Robert Tetreault to accept the budget request for FY2024 for the managers department at \$242,078. Seconded by Michael Lamoureux, all in favor.

Elected Officials

Motion by Michael Lamoureux to fund the Elected Officials budget at \$46,355. Seconded by Karen Francisco, all in favor.

There was a discussion by the board members that the elected official budget only consists of the Burrillville Town Council.

Personnel Board

As a member of the Personnel Board Robert Tetreault recused himself from voting on the personnel board budget making Donald Davies a voting member.

Motion by Karen Francisco to accept the amount of \$10,776 for the FY2024 budget of the Personnel Board. Seconded by Judy Aubin, all in favor.

Professional Services

Motion by Michael Lamoureux to fund professional services at \$126,500. Seconded by Robert Tetreault, all in favor.

Town Clerk

Motion by Michael Lamoureux to allocate \$2,500 to the Town Clerk supplies/Office budget. Seconded by Judy Aubin, all in favor.

Motion by Judy Aubin to reduce the dues and fees line to \$500, Seconded by Robert Tetreault.

There was a discussion by the Board questioning if the amount of the reduction would be too much based on the 2019 actuals.

Voting in favor of the motion was Nathan St. Pierre, Judy Aubin and Robert Tetreault, opposed was Michael Lamoureux and Karen Francisco. Motion passed with a vote of three to two.

Motion by Judy Aubin to reduce the conference item to \$1,200. Seconded by Michael Lamoureux, all in favor.

Motion by Karen Francisco to approve the new total for the Town Clerk at \$273,590. Seconded by Michael Lamoureux, all in favor.

Board of Canvassers

Motion by Michael Lamoureux to fund the Board of Canvassers at \$93,289. Seconded by Karen Francisco, all in favor.

Treasurer

Motion by Karen Francisco to approve the Treasury budget at \$392,329. Seconded by Robert Tetreault, all in favor.

Tax Collector

Motion by Michael Lamoureux to fund the Tax Collector budget at \$124,665. Seconded by Karen Francisco, all in favor.

Budget Board

Motion by Judy Aubin to approve the total budget for the Budget Board at \$10,250. Seconded by Karen Francisco, all in favor.

Information Services

Motion by Karen Francisco to fund the DP Hardware at \$10,000. Seconded by Michael Lamoureux, all in favor.

Motion by Michael Lamoureux to keep level funding for the training budget in the amount of \$3,000. Seconded by Judy Aubin, all in favor.

There was some discussion that there was no mention of training increases in the summary provided.

Motion by Michael Lamoureux to fund the total Informational Services budget at \$341,318.

Motion by Michael Lamoureux to amend his motion to the correct total of \$346,018. Seconded by Karen Francisco, all in favor.

Tax Assessor

Motion by Judy Aubin to cut the professional/technical line to \$500. There was no second, motion failed.

Motion by Robert Tetreault to approve the total Tax Assessor budget at \$151,600. Seconded by Karen Francisco. Voting in favor of the motion was Nathan St. Pierre, Karen Francisco, Robert Tetreault and Michael Lamoureux, opposed was Judy Aubin. Motion passes with a vote of four to one.

Board of Assessment Review

Motion by Robert Tetreault to fund the Board of Assessment Review at \$1,300. Seconded by Karen Francisco, all in favor.

Planning Department

Motion by Michael Lamoureux to fund the Planning department at \$160,544. Seconded by Judy Aubin, all in favor.

Planning Board

Motion by Michael Lamoureux to fund the Planning Board at \$13,250. Seconded by Karen Francisco, all in favor.

Building Department

Motion by Judy Aubin to reduce the supplies budget to \$700. There was no second, motion failed.

Motion by Robert Tetreault to approve the Building Department budget at \$158,809. Seconded by Karen Francisco, all in favor.

Zoning Department

Motion by Judy Aubin to reduce the advertising line to \$2,000. Seconded by Karen Francisco, all in favor.

Motion by Judy Aubin to reduce the supplies and office materials to \$350. Seconded by Karen Francisco, all in favor.

Motion by Judy Aubin to reduce the postage to \$50. There was no second, motion failed.

Motion by Michael Lamoureux to fund the postage at \$300, seconded by Robert Tetreault. Voting in favor of the motion was Nathan St. Pierre, Karen Francisco, Robert Tetreault and Michael Lamoureux, opposed was Judy Aubin, motion passed with a vote of four to one.

Motion by Karen Francisco to fund the new Zoning Department total at \$14,051. Seconded by Robert Tetreault, all in favor.

3. Other Business:

- Anthony Zampello is the pending new Budget Board member. The recommendation will go before the Council soon and will hopefully he will be the Boards new alternate before the end of this budget season.

4. VOTED to adjourn at 8:50 p.m.

Motion by Robert Tetreault. Seconded by Judy Aubin, the vote was unanimous.

Karen Francisco, Secretary

Date Approved