

Minutes of the Burrillville Budget board held Thursday, March 4, 2021 at 6:30 P.M.

This meeting was held in accordance with the provisions of the Governor's Executive Order 21-10, "One Hundred and Sixteenth Supplemental Emergency Declaration – Extends Executive Orders 20-44, 20-46, 20-62 and 21-02". All members of the Budget Board participated via zoom. Members of the public were invited to listen and/or participate in the meeting, as required, by the means listed on the posted agenda.

MEMBERS: Nathan St. Pierre, Chair, Judy Aubin, Vice Chair, Karen Francisco, Robert Tetreault, and alternate member Michael Lamoureux (voting member).

MEMBERS ABSENT: Tom Rambacher, excused

Other Members Present: Leslie McGovern, Finance Director, Rose Doughty, Treasurer and Meghan Cyr, Executive Assistant to the Treasurer.

1. **VOTED** to approve the minutes of the regular meeting held on February 25, 2021; and dispense with the reading of said minutes.

Motion by Karen Francisco. Seconded by Robert Tetreault. The vote was unanimous.

2. Consider and act on Town Budgets
 - Deliberate and act on Department Operating Budget Requests

Town Clerk

- Motion by Michael Lamoureux to fund the Town Clerk department head at \$80,000. Seconded by Robert Tetreault, all in favor.
- Motion by Judy Aubin to approve the office clerical salary budget total at \$137,647. Seconded by Karen Francisco, all in favor.
- Motion by Michael Lamoureux to fund the Town Clerk department total budget at \$263,036. Seconded by Robert Tetreault, all in favor.

Board of Canvassers

- Motion by Robert Tetreault to fund the Board of Canvassers total budget at \$79,733. Seconded by Michael Lamoureux, all in favor.

Treasurer Department

- Motion by Robert Tetreault to fund the Department head at \$96,135. Seconded by Judy Aubin, all in favor.
- Motion by Michael Lamoureux to fund the office clerical at \$93,988. Seconded by Judy Aubin, all in favor.
- Motion by Michael Lamoureux to fund the Treasury department total budget at \$356,727. Seconded by Robert Tetreault, all in favor.

Tax Collector

- Motion by Karen Francisco to fund the Tax Collections department at \$127,462. Seconded by Robert Tetreault, all in favor.

Budget Board

- Motion by Judy Aubin to fund the Budget Board total budget at \$9,600. Seconded by Robert Tetreault, all in favor.

Information Services

- Motion by Michael Lamoureux to fund the Information Services department at \$276,777. Seconded by Karen Francisco, all in favor.

Tax Assessor

- Motion by Karen Francisco to fund the Tax Assessors department at \$152,540. Seconded by Robert Tetreault, all in favor.

Assessor Board of Review

- Motion by Judy Aubin to approve the Assessors board of review budget at \$1,300. Seconded by Michael Lamoureux, all in favor.

Planning Department

- Motion by Robert Tetreault to fund the office clerical at \$45,725. Seconded by Karen Francisco, all in favor.
- Motion by Michael Lamoureux to fund the total planning department budget at \$139,497. Seconded by Judy Aubin, all in favor.

Planning Board

- Motion by Michael Lamoureux to fund the total planning board budget at \$13,250. Seconded by Robert Tetreault, all in favor.

Building Department

- Motion by Judy Aubin to fund the office clerical line at \$43,817. Seconded by Robert Tetreault, all in favor.
- Motion by Karen Francisco to fund the Building Department at \$135,809. Seconded by Michael Lamoureux, all in favor.

Zoning Board

- Motion by Robert Tetreault to fund the Zoning Board at \$14,151. Seconded by Michael Lamoureux, all in favor.

Miscellaneous

- Motion by Judy Aubin to fund the miscellaneous budget at \$14,130. Seconded by Michael Lamoureux, all in favor.

Annex Building

- Motion by Michael Lamoureux to fund the annex at \$2,250. Seconded by Judy Aubin, all in favor.

Police Department

- Motion by Michael Lamoureux to fund the department hardware at \$4,000, seconded by Judy Aubin.

There was a discussion regarding this motion, and that is was made based on the historical actuals provided.

Voting in favor of the motion was Nathan St. Pierre, Karen Francisco, Robert Tetreault, and Michael Lamoureux, opposed was Judy Aubin. Motion passes four to one.

- Motion by Judy Aubin to fund the police software at 6,500. There was no second the motion failed.
- Motion by Michael Lamoureux to fund the department software at \$8,500. Seconded by Karen Francisco, all in favor.
- Motion by Judy Aubin to fund the police heating oil at \$11,000. Seconded by Michael Lamoureux, all in favor.
- Motion by Michael Lamoureux to fund the radio line at \$12,500. Seconded by Judy Aubin, all in favor.
- Motion by Judy Aubin for \$5,000 for tuition reimbursement. Seconded by Karen Francisco, all in favor.
- Motion by Robert Tetreault to fund the Police Department total Budget at \$2,994,083. Seconded by Karen Francisco, all in favor.

Emergency Management Agency

- Motion by Robert Tetreault to fund the emergency management agency at \$10,642. Seconded by Karen Francisco, all in favor.

There was a discussion of the \$8,500 for the Director being a stipend.

Animal Control

- Motion Robert Tetreault to fund the Deputy Animal Control Officer at \$52,811. Seconded by Judy Aubin, all in favor.
- Motion by Judy Aubin to approve the budget for the animal control department at \$154,289. Seconded by Michael Lamoureux, all in favor.

Municipal Court

- Motion by Michael Lamoureux to fund the Municipal court at \$22,900. Seconded by Robert Tetreault, all in favor.

- Deliberate on School Department Budget requests – No deliberation

3. VOTED to adjourn at 8:44 p.m.

Motion by Judy Aubin. Seconded by Karen Francisco. The vote was unanimous.

Karen Francisco, Secretary

Date Approved