



Minutes

Regular Meeting of the Board of Directors of Burrillville Extended Care (BEC) held on **Tuesday, May 7, 2019 at 6:30 PM** in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859

Meeting called to Order by Chairman Gregory Devlin at 6:30 PM

Members Present: Gregory Devlin, James Alix, Kristen Connelly, Michael Dutilly, Amanda Konnerth

Others Present: Kelly Cournoyer, BEC Director
Lisa Nault, Assistant BEC Director
Shannon Murphy, Office Manager

- 1) Motion made by Michael Dutilly and seconded by Kristen Connelly to accept the minutes of the March 5, 2019, meeting and dispense with the reading of said minutes. The motion passed unanimously.
- 2) Public comment: None
- 3) Correspondence: None
- 4) Good and Welfare: None
- 5) Old Business: None
- 6) New Business
 - a) Receive report from administration regarding
 - i) **Year-to-Date Financial Statement:** Motion made by Michael Dutilly and seconded by Kristen Connelly to accept the report as submitted. The motion passed unanimously.
 - ii) **Progress on proposed third BEC site:** Director Kelly Cournoyer informed the Board that both the Town Council and the School Committee support the plans for opening a third BEC site, to be located at the Austin T. Levy Elementary School. The BEC staff will conduct a trial at the Levy School on June 3-4 and, pending approval of a license by the Department of Children, Youth, and their Families, the Levy School site would open in September 2019.
 - iii) **Progress on security concerns at Steere Farm Elementary School:** Director Cournoyer met with members of the Burrillville School Safety Task Force. They recommended several modifications in the BEC area at the school, among which is the installation of a panic alarm. The estimated cost for these modifications is \$15,000. The BEC Board will review the plans at our next meeting.
 - iv) **Planning for the summer program:** Plans are well under way. We have reached our student capacity on two weekdays, but applications are still being accepted for the remaining weekdays.

- v) **Town adopt-a-spot at both BEC site:** The BEC administration has identified a location at Steere Farm Elementary School that staff and students will maintain, and BEC staff members are working with staff at Callahan Elementary School to identify a spot there for the BEC program to adopt.
 - b) **Discussion about planning currently underway with the School Department to provide a summer lunch program for students enrolled in the BEC summer program:** According to Director Cournoyer, BEC program staff are currently working on compiling a list of eligible students for a closed lunch program during the summer.
- 7) A motion to adjourn was made by Michael Dutilly and seconded by Kristen Connelly. The meeting adjourned at 6:47 PM.

Respectfully submitted,

James H. Alix

Secretary, Burrillville Extended Care Board of Directors

May 8, 2019