



## Burrillville Extended Care Board of Directors

### *MINUTES*

**Regular Meeting** of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday July 11, 2017, in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859

Meeting called to order by James Alix at 6:36 p.m.

Members Present: Dawn Williams, Michael Dutilly, Kristen Conley, James Alix

Member Absent: Gregory Devlin

Members Excused:

Others Present: Kelly Cournoyer, BEC Director  
Lisa Nault, Assistant BEC Director  
Shannon Murphy, Office Manager  
Michelle D. Bouchard, ex-officio member representing the Town Council

- 1) Motion by Dawn Williams and seconded by Michael Dutilly to accept the minutes of the May 2, 2017, meeting and to dispense with the reading of said minutes. The motion passed unanimously.
- 2) Public comment: None
- 3) Correspondence: None
- 4) Good and Welfare: None
- 5) Old Business to be considered and acted upon: None
- 6) New Business to be considered and acted upon:
  - a) Received reports from program administrators regarding
    - i) FYE 2017 Current Financials: for fiscal year just ended, an approximate profit of \$22,000
    - ii) FYE 2016 Audit Complete: profit of more than \$27,000
    - iii) FYE 2018 Budget Approved by Town Council
    - iv) Summer 2017 Program Update: The program is doing well and is nearly at capacity
    - v) Fall 2017 Registration Update: registration is proceeding slowly, but there are still several weeks left in the enrollment period, and most families typically enroll in the final days.
  - \*\* Motion by Michael Dutilly and seconded by Dawn Williams to accept all reports as submitted. The motion passed unanimously.
- 7) Motion to adjourn by James Alix. The motion passed unanimously. The meeting was adjourned at 6:44 p.m.