



MINUTES

Regular Meeting of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday, 8 January 2019, at 6:30 PM in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859

Meeting called to Order by Chairman Gregory Devlin at 6:31 PM

Members Present: Gregory Devlin, Michael Dutilly, Kristen Connelly, James Alix

Others Present: Kelly Cournoyer, BEC Director
Lisa Nault, Assistant BEC Director
Shannon Murphy, Office Manager
Amanda Gingell, ex-officio member representing the Town Council

- 1) Motion by Michael Dutilly and seconded by Kristen Connelly to accept the minutes of the meeting of 13 November 2018 and to dispense with the reading of said minutes. The motion passed unanimously.
- 2) Public comment: None
- 3) Correspondence: None
- 4) Good and Welfare: Director Cournoyer informed the Board that a teenager from New York contacted her asking if she could visit the program in order to engage some of our children in a “pillow project” that she is doing as part of a service-learning project at her high school. The project consists in engaging students in the making of pillows that will benefit disadvantaged children. She will be visiting BEC on the upcoming Martin Luther King Jr Day.
- 5) Old Business to be considered and acted upon: None
- 6) New Business to be considered and acted upon:
 - a) Receive report from administration regarding Year-to-Date Financial Statement. A motion was made by James Alix and seconded by Michael Dutilly to accept the report as submitted.
 - b) Discussion of a transitional report to be presented by administration to the Town Council
 - c) Discussion of progress toward the possible opening of a third BEC site: Director Cournoyer will be making a presentation to the Town Council on Wednesday, January 9, 2019, informing them of the potential for such a third school site.
 - d) Consider and act upon an increase to the full-day tuition rate. The administration noted that the last increase in tuition occurred five years ago, in 2014. Given the increase in costs in operating the program, they recommended that the daily rate be raised. Michael Dutilly moved to increase the tuition from \$33/day to \$35 day effective at the start of this year’s summer program. Kristen Connelly seconded the motion, and it passed unanimously.

- e) Consider and act upon proposal for the BEC Board to contact the Burrillville School Committee regarding security protocols for the Extended Care facilities during the before- and after-school hours when they are used. A motion was made by Michael Dutilly and seconded by Kristen Connelly to contact the School Committee to request a meeting with representatives of the school department and school committee to discuss these matters. The motion passed unanimously.
- 7) A motion was made by Michael Dutilly and seconded by Kristen Connelly to adjourn. The motion passed unanimously, and the meeting adjourned at 6:45 PM.

Respectfully submitted,

James H. Alix

Secretary

Burrillville Extended Care Board of Directors