



Burrillville Extended Care Board of Directors

MINUTES

Regular Meeting of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday November 7, 2017, at 6:30 PM in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859

Meeting called to Order by Chairman Gregory Devlin at 6:32 p.m.

Members Present: Gregory Devlin, Dawn Williams, Kristen Connelly, Michael Dutilly, James Alix

Others Present: Kelly Cournoyer, BEC Director
Lisa Nault, Assistant BEC Director
Shannon Murphy, Office Manager

1. Motion by Dawn Williams and second by Kristen Connelly to accept the minutes of the September 5, 2017, meeting and to dispense with the reading of said minutes. The motion passed unanimously.
2. Public comment: None
3. Correspondence: None
4. Good and Welfare: None
5. Old Business to be considered and acted upon: proposed changes to the inclement weather policy. No action will be taken until draft language is prepared by Board secretary James Alix.
6. New Business:
 - 6.1. Received report from administration regarding year-to-date financial statement. Motion by James Alix and second by Dawn Williams to accept the report as submitted. The motion passed unanimously.
 - 6.2. Consider and act on election of officers for the Board of the Burrillville Extended Care program. James Alix nominated Gregory Devlin to continue in the position of Board Chair. Mr. Devlin was unanimously selected by the Board as Chair. Mr. Devlin nominated James Alix to continue in the position of Board Secretary, and the Board unanimously affirmed the nomination.
 - 6.3. Consider and act on: Proposed Budget for FYE2019. A motion to accept the proposed budget was made by Michael Dutilly and seconded by Dawn Williams. The motion passed unanimously.
7. A motion to adjourn was made by James Alix and seconded by Dawn Williams. The meeting adjourned at 6:48 p.m.

Respectfully submitted,

James Alix
Secretary, Burrillville Extended Care Board of Directors