



# Minutes

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**Regular Meeting** of the Board of Directors of Burrillville Extended Care (BEC) held on Tuesday, January 7, 2020, in the Steere Farm Elementary School Library, 915 Steere Farm Road Pascoag, RI 02859

Meeting called to order by chairman Michael Dutilly at 6:35 PM

Members Present: Gregory Devlin, Michael Dutilly, Amanda Konnerth

Member Absent: None

Others Present: Kelly Cournoyer, BEC Director  
Lisa Nault, Assistant BEC Director  
Amanda Gingell, ex-officio member representing the Town Council

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- 1) Motion by Gregory Devlin and seconded by Amanda Konnerth to accept the minutes of the December 3, 2019, meeting and dispense with the reading of said minutes with the exception of changing Gregory Devlin's absence from unexcused to excused. The motion passed unanimously.
- 2) **Public comment:** None
- 3) **Correspondence:** None
- 4) **Good and Welfare:** None
- 5) **Old Business** to be considered and acted upon:
  - a) Update on addition of a new, full-time program coordinator. BEC Director, Kelly E. Cournoyer informed the Board that she was meeting with the Town Manager on January 8, 2020 to discuss this matter and will have a report at the next Board Meeting. A motion was made by Gregory Devlin and seconded by Amanda Konnerth. The motion passed unanimously.
- 6) **New Business** to be considered and acted upon:
  - a) Receive report from administration regarding Year-to-Date Financial Statement. A motion was made by Gregory Devlin and seconded by Amanda Konnerth to receive and file the report. The motion passed unanimously.
  - b) Election of secretary for the BEC Board of Directors. A motion was made by Gregory Devlin to nominate Amanda Konnerth to Secretary. The motion was seconded by Micheal Dutilly. The motion passed unanimously.
- 7) The meeting adjourned at 6:45 PM upon a motion by Gregory Devlin and second by Amanda Konnerth and a unanimous vote of the Board.