

Office of Town Manager

Town of Burrillville, Rhode Island

Memorandum

To: Town Council

Cc: Budget Board
Dr. Frank Pallotta, School Superintendent
John P. Mainville, Finance Director
Louise R. Phaneuf, Town Clerk

From: Michael C. Wood, Town Manager

Mike

Date: March 16, 2011

Re: CIP Budget FY2012

Enclosed herewith, please find the spreadsheet summarizing the proposed Capital Budget after the Town Manager's review. I've enclosed a copy of the advertisement (notice) for said Capital Budget ("CIP") and the School's original request. The Budget Board did not provide a separate narrative. Their comments are included on the spreadsheet.

The spreadsheet tracks the departmental/original requests, the Budget Board's actions and the Town Manager's recommendations. This is a comprehensive plan that includes all CIP spending regardless of the revenue/source so it will show higher spending than the amount available from Ocean State Power or tax revenues. It comprises the FY2012 (one year) recommendation and includes a projected five-year (total) program.

Narrative

This budget incorporates projected revenues from TransCanada that may be realized from our negotiations. The known amount which reflects the final PILOT payment from the original agreement is \$1,016,865, less \$300,000 that will be allocated back to the tax rate.

The total amount we are recommending for appropriation is \$3,005,500.

This is a fluid situation that we will need to adjust to as negotiations with TransCanada come to a conclusion.

The amount we are recommending to be funded from TransCanada PILOT funds is:
 $\$1,016,865 - \$300,000 = \$716,865$.

The amount we are recommending to be funded from PILOT/taxation is: \$1,871,135, based on the projected PILOT/tax revenue from TransCanada.

As in the past, the CIP recommendation is not funded by homeowners' property tax.

Departmental

Public Works

I am recommending that the Council fund the radius mower (\$10,300) in FY2012, and appropriate, but hold the purchase of a new heavy dump truck and plow (\$132,000) until the TransCanada matter is resolved.

Public works' primary project this coming year, assuming the Council reaffirms, will be to work on the railroad right-of-way (ROW) trail between Harrisville and Pascoag. The CIP has this broken down into multiple phases. This year's work will be to mitigate the DEM concerns, to grade, shape and stabilize the trail. We are recommending \$444,000 in FY2012. The sources of funding are as follows:

- In-kind service (\$130,000)
- State DEM Grant (\$100,000)
- Recreation Capital (\$24,000)
- OSP funding (\$190,000)

We will have a fully functional walking trail when Phase I is complete.

Phase II will be to add a bike path and related accessories to the trail. Funding for this phase will be in FY2013, or possibly sooner if alternative funding can be secured (\$80,000).

Bridge/Culvert Railings – Due to departmental workloads, we've reduced this on-going work to two (2) designs per year and added monies to future fiscal years to continue this work on a limited basis.

Police

The Budget Board recommended that one Ford Explorer (4-wheel drive), one cruiser and the Animal Control vehicle be funded from CIP this year.

Given the financial situation confronting the Town, I agree with this strategy (from CIP). It's my understanding that additional cruisers may be recommended by the Budget Board for funding in the Police Operating Budget.

After inspecting the vehicles in question and discussing future needs of the department, I have the following recommendations:

- 1) To the credit of the Animal Control Division, their vehicle is in very good condition. Despite the relatively high mileage, the vehicle is performing well. I believe we should wait and consider replacement in FY2013.
- 2) Ford is coming out with all-wheel drive police packages next year. The department believes that transitioning the fleet to all-wheel drive cruisers is preferable to purchasing 4-wheel drive utility vehicles and 2-wheel drive cruisers. Note: We will need a larger vehicle, such as an Explorer, for our truck team. A used vehicle will suffice.

My recommendation is to appropriate funds for all-wheel drive cruisers, but hold off the purchase until calendar 2012, when they become available. I'm advised that the all-wheel drive model Crown Victoria has not yet been priced, but the current pricing for an all-wheel drive

Taurus is \$26,500. I've recommended \$30,000 per vehicle, anticipating higher costs for the Crown Victoria model.

Assessor's Office/Professional Services

\$25,000 related to the on-going OSP/TransCanada valuations/potential legal action. Note: this is a new request not anticipated when the CIP was first compiled.

Information Services

\$24,000 related to various hardware upgrades/replacement.

Funding for network switches has been reduced to \$7,500 after discussion with the Division Head. This will fund replacement of approximately five (5) old-style switches. This is sufficient over the next fiscal year.

Parks & Recreation

Spring Lake – Entry Management System – An estimate (\$12,500) has been included to implement a cash management control system at Spring Lake Beach. The revenue to fund this is recommended to be appropriated from beach receipts.

Town Clerk

The Town Clerk's CIP funding (\$25,000) is recommended to be taken from restricted accounts (Technology and Historic Records). These are funded by fees and restricted for use.

School Department

\$153,171 related to the prioritized listing that was provided by the School Department with the exception of non-qualified items: maintenance and below threshold items were not included.

I removed one project as it was under the CIP dollar threshold (projection screen). The "new central clock system" (\$50,000) is funded from OSP/TransCanada tax revenue, so I recommend the project be placed on hold until the TransCanada situation is resolved.

Miscellaneous

Professional Services – The Public Works Director believes the next step to determine the need to address improved water controls at Wilson's Reservoir is to do a limited hydrology study. The cost estimate to do this is \$25,000. \$30,000 has been projected in FY2013, to design solutions resulting from the hydrology study.

Binns Building – \$10,000 related to needed rehabilitation/repairs, including roof replacement.

Stillwater Pavilion – Farmers' Market and other town-wide uses. Funding for infrastructure related work coordinated by Public Works is included. The \$136,000 includes the grant, in-kind services and direct costs.

Reorganizing Major Capital Program

Per our presentation to the Council on the Pavement Management Program, the road/infrastructure program has been revised. The only change from the priorities listed in the pavement management list we presented is that I moved up Tarkiln Road so we can complete the road which we have been doing in phases over the last few years.

Summary

Town Departmental: \$298,800
School Departmental: \$153,171
Town Road/Infrastructure \$2,511,000

Reprioritized FY2012

| | |
|---------------------------|--------------------|
| Engineering | \$165,000 |
| Park Place | 130,000 |
| Hill Road | 408,000 |
| West Road | 300,000 |
| Tarkiln Road | 438,000 |
| Lapham Farm Road | 390,000 |
| Neighborhood Projects | 40,000 |
| Crack sealing | 60,000 |
| Harrisville/Pascoag Trail | 444,000 |
| Stillwater Pavilion | 136,000 |
| Total | \$2,511,000 |

Major Capital Account

\$42,529 is recommended to be transferred to the major capital account.

Alternative Projects

| | | | |
|---|------------------|---|-------------------------|
| Chapel Street Park (Route 107) | To Be Determined | | |
| Safety/Access, Mill Pond | To Be Determined | | |
| Alternative road projects for major capital: | | <i>Pavement Management Rating</i> | <i>CIP Schedule</i> |
| East High Street | \$51,000 | | 2012/2013 |
| Ross Road | \$138,000 | | 2012/2013 |
| Smith Hill | \$250,000 | | 2012/2013 |
| Eagle Peak | \$603,000 | | 2012/2013 |
| Sidewalks on North Main Street | To Be Determined | n/a | — |
| Sayles Ave roadway (to Laurel Hill) | \$240,000 | 45 | 2016 |
| Laurel Ridge, Pascoag | \$90,000 | 25 | — |
| Broad Street, Pascoag | \$80,000 | 50 | 2013 |

| Alternative road projects for major capital (continued) | | <i>Pavement Management Priority Number</i> | <i>CIP Schedule</i> |
|--|-----------|--|-------------------------|
| Mount Pleasant, Nasonville | \$773,000 | 42 | 2016 |
| East Ironstone, Nasonville | \$0 | 94 | — |
| Buxton Street, Nasonville | \$348,000 | 45 | 2016 |
| Pond Street, Oakland (not a Town road) | | n/a | — |
| Sand Hill Road, Nasonville | \$21,000 | 33 | — |
| Barnes Road, Nasonville | \$5,000 | 70 | 2012* |
| Snake Hill Road, Oakland | \$486,000 | 49 | 2014 |
| *Crackseal | | | |