

TOWN OF BURRILLVILLE

Office of Town Clerk
Email: townclerk@burrillville.org



TOWN BUILDING
HARRISVILLE, R.I.

Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

Burrillville Town Council Resolution Establishing a Town Restricted Fund

The Finance Director is hereby authorized to establish a Town Restricted Fund (The Fund) for the use of the Municipal Departments for fiscal year ending June 30, 2024.

- (1) **Purpose:** The Fund is established in the amount of \$644,115 to allow Municipal Departments to fund specific activities that are not annually recurring and not funded in the Town's operating budget.
- (2) **Funding:** The Town Restricted Fund will be financed through an appropriation of funds totaling \$644,115 from the Unassigned Fund Balance (Unreserved Undesignated General Fund Balance).

Note: Pursuant to Sec. 3.14(J) of the Burrillville Town Charter, The appropriation of money from the unreserved, undesignated fund balance of the general fund shall require the affirmative vote of six (6) members of the Town Council.

- (3) **Disbursement:** Money shall be disbursed from the Fund upon receipt by the Treasurer's Office of properly documented vouchers to the extent that monies are available in the Fund.

- \$300,000 to fund heat, light, fuel and utilities (school)
- \$100,000 to fund Out of District Tuition (school)
- \$53,250 Council 94 one-time \$1,500 / \$750 stipend
- \$51,178 to fund up to six (6) months for succession planning Treasurer / Police
- \$45,637 to fund Special Appropriations
- \$20,000 to fund heat, light, fuel and utilities (municipal)
- \$16,300 to fund Election Expenses
- \$16,000 to fund the Town's unemployment expenses as needed after line 0100113-529500 has been exhausted
- \$15,000 to fund contingencies that may arise during the FYE June 30, 2024
- \$10,000 to fund Digitization of Records
- \$8,000 E-permitting mobile application
- \$5,000 to fund improvements to the Binns Building (Berard-Desjarlais Post 88)
- \$3,000 to fund financial consultant
- \$750 to fund the Lathem time and attendance software

- (4) **Unexpended Funds:** All funds not expended from The Fund shall lapse and be returned to the original source fund.

- (5) **Operating Procedures:** The Finance Director or his designee may establish procedures to govern the operation of The Fund.

- (6) **Expiration Date:** The Town Restricted Fund authorization will expire June 30, 2024, unless extended by resolution of the Town Council.

Adopted as a resolution this 14th day of June, 2023.

A handwritten signature in blue ink, appearing to read "Donald A. Fox".

Donald A. Fox, President
Burrillville Town Council

ATTEST:

A handwritten signature in blue ink, appearing to read "Vicki T. Martin".
Vicki T. Martin, Town Clerk

105 Harrisville Main Street, Harrisville, RI 02830