

# TOWN OF BURRILLVILLE



TOWN BUILDING  
HARRISVILLE, R.I.

## BUDGET CALENDAR – Fiscal Year Ending June 30, 2024

### Capital and Operating Budgets

November/December	Departments Prepare Budget Requests - Operating and Capital
December 12, 2022	Municipal/School Departments submit Capital Improvement Budget Requests to Finance
December 28, 2022	Municipal/School Departments submit Operating Budget Requests to Finance
January 30, 2023	Joint pre-budget meeting – Town Council, School Committee and Budget Board – 6:00pm
March 6, 2023	Budget Board submits Capital Improvement Budget (CIP) recommendation to Town Manager (Date required by Ordinance is first Monday of March - Ordinance §2-112 (d) - March 6, 2023)
April 3, 2023	Budget Board submits FYE2024 Operating Budget recommendations to Town Manager (Charter Due Date is first Monday in April - Charter §10.05(B))
April 5, 2023	Public Notice of the Public Hearing on Capital Improvement Program (CIP) Budget
April 6, 2023	Manager submits his Capital Improvement Budget (CIP) recommendation to the Town Council
<b>April 12, 2023</b>	<b>7:00 p.m. Public Hearing – CIP Program</b> <b>Adoption of FYE2024 CIP Program &amp; update of the 5-Year Plan</b> (Ordinance deadline is April 15, 2023 - Ordinance §2-112 (g))
April 19, 2023	Town submits budget data and ads to the State for review and approval.
May 1, 2023	Manager submits his Operating Budget recommendations to the Town Council (Charter Due Date: First Monday in May – Charter §10.05(C))
May 8, 2023	Last Date that three (3) ads need to appear advising the public of the proposed budget, proposed tax changes, and dates of public hearings. The final ad needs to appear at least ten (10) days before the first public hearing. (Charter §10.05(E))
<b>May 18, 2023</b>	<b>7:00 p.m. 1st Public Hearing – Municipal Budget</b>
<b>May 25, 2023</b>	<b>7:00 p.m. 2nd Public Hearing – School Budget</b>
<b>June 1, 2023</b>	<b>7:00 p.m. - Additional Public Hearing Date</b> (if necessary)
<b>June 14, 2023</b>	<b>7:00 p.m. - Budget Adoption</b> (1st Council Meeting in June) (Charter §10.05(F))
<b>June 28, 2023</b>	<b>7:00 p.m. - Final Budget Adjustments</b> (if necessary) (2nd Council Meeting in June)
July 1, 2023	New Fiscal Year begins

Council Workshops	May be scheduled as needed before or after the Public Hearings.
We have reserved the first week of June for workshops unless there are other dates to consider.	
Line Item Veto Charter §10.05(G)	Manager may veto any item within seventy-two hours. Council may override the veto by affirmative vote of four (4) members
Voter Initiative Charter §10.05(I)	Referendum on changes to department budgets may be held upon the petition of fifteen percent (15%) of the voters.
NOTE: <b>BOLD</b> Print references important Town Council Dates.	