

MEETING AGENDA of the Personnel Board of the Town of Burrillville to be held Tuesday, July 11, 2017, 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

MEMBERS PRESENT:

OTHERS PRESENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the Thursday, June 8, 2017 meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES /EXPENDITURES:

NEW BUSINESS:

OLD BUSINESS:

- 2) Discussion, consideration and action relative to the Assistant Tax Assessor position.
- 3) Discussion, consideration and action relative to the Mechanic Testing.
- 4) Discussion, consideration and action relative to the opening of Assistant Director and the current Reference Librarian position at Jesse Smith Library.
- 5) Discussion, consideration and action relative to the new hire for Dispatcher.
- 6) Discussion, consideration and action relative to the current status of lists.
- 7) Discussion, consideration and action relative to revising job descriptions.

CORRESPONDENCE:

ADDITIONAL NEW BUSINESS:

GENERAL DISCUSSION:

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).