

**MEETING AGENDA** of the Personnel Board of the Town of Burrillville to be held Monday, December 11, 2017, 5:00 pm, Wallace F. Lees Complex, 1477 Victory Highway, Burrillville, RI 02830

**MEMBERS PRESENT:**

**OTHERS PRESENT:**

**CALL TO ORDER:**

**APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the Tuesday, November 28, 2017, meeting minutes and dispense with the reading of said minutes.

**APPROVAL OF INVOICES /EXPENDITURES:** None.

**NEW BUSINESS CONSIDERED AND ACTED ON:**

- 2) Discussion, consideration and action relative to Library III position at the Jesse M. Smith Library.
- 3) Discussion, consideration and action relative to the Search Committee designee from the Personnel Board Chairman for the Superintendent posting.
- 4) Discussion, consideration and action relative to review and discussion of the Classification Plan.

**OLD BUSINESS:**

- 5) Discussion, consideration and action relative to IPMA Test Security Agreements update signature by Personnel Board, Chairman.
- 6) Discussion, consideration and action relative to the Administrative Aide Test to be given on Monday, December 11, 2017 at 6:00 pm in the Wallace F. Lees Complex, Municipal Court Room.

**ADJOURN:**

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).