

MEETING AGENDA of the Personnel Board of the Town of Burrillville to be held Wednesday February 5, at 5:00 pm, Burrillville High School, Cafeteria, 425 East Avenue, Harrisville, RI 02830.

MEMBERS PRESENT:

OTHERS PRESENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the Tuesday, January 28, 2020, meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES /EXPENDITURES:

NEW BUSINESS CONSIDERED AND ACTED ON:

- 2) Discussion, consideration and action relative to Deputy Town Clerk's Job Description.
- 3) Discussion, consideration and action relative to the Driver/Labor/Operator testing.

OLD BUSINESS:

- 4) Discussion, consideration and action relative to Treasurer's Job Description.
- 5) Discussion, consideration and action relative to Probationary Officer testing.

CORRESPONDENCE:

ADDITIONAL NEW BUSINESS:

- 6) Discussion, consideration and action relative to HR Law 2020 Seminar.

GENERAL DISCUSSION:

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).