

**MEETING AGENDA** of the Personnel Board of the Town of Burrillville to be held Wednesday March 10, 2020, at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

**MEMBERS PRESENT:**

**OTHERS PRESENT:**

**CALL TO ORDER:**

**APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the Tuesday, February 5, 2020, meeting minutes and dispense with the reading of said minutes.

**APPROVAL OF INVOICES /EXPENDITURES:**

**NEW BUSINESS CONSIDERED AND ACTED ON:**

- 2) Discussion, consideration and action relative to the invoice from The Bargain Buyer for payment of the Administrative Aide Eligibility Testing and the Financial Aide Eligibility Testing Ad in both editions.

**OLD BUSINESS:**

- 3) Discussion, consideration and action relative to Deputy Town Clerk's Job Description and testing.
- 4) Discussion, consideration and action relative to the Driver/Labor/Operator testing.
- 5) Discussion, consideration and action relative to Treasurer's position.
- 6) Discussion, consideration and action relative to the Financial Aide Eligibility testing.
- 7) Discussion, consideration and action relative to the Administrative Aide Eligibility testing.

**CORRESPONDENCE:**

**ADDITIONAL NEW BUSINESS:**

**GENERAL DISCUSSION:**

**ADJOURN:**

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).