

## **PERSONNEL BOARD AGENDA**

**MEETING AGENDA** of the Personnel Board of the Town of Burrillville to be held Tuesday, September 12, 2023, at 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

### **MEMBERS PRESENT:**

### **OTHERS PRESENT:**

### **CALL TO ORDER:**

### **APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the August 8, 2023 meeting minutes and dispense with the reading of said minutes.

### **APPROVAL OF INVOICES /EXPENDITURES:**

### **NEW BUSINESS CONSIDERED AND ACTED ON:**

- 2) Discussion, consideration and action relative to restructuring the existing Reference Librarian position into a Head Reference Librarian position at the Jesse Smith Library.
- 3) Discussion, consideration and action relative to update to the Assistant Director job description at the Jesse Smith Library.
- 4) Discussion, consideration and action relative to adding a Building Inspector I and II and Base Wage to the Classification Plan.

### **OLD BUSINESS:**

- 5) Discussion, consideration and action relative to Financial Aide Testing to update the Eligibility List.

### **CORRESPONDENCE:**

### **ADDITIONAL NEW BUSINESS:**

### **GENERAL DISCUSSION:**

### **ADJOURN:**

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY). Such assistance at no cost to the person requesting it. A request for this service can be made in writing, or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).