

**MEETING MINUTES** of the Personnel Board of the Town of Burrillville held Tuesday, February 13, 2018, 8:30 am, Town Hall, Council Chambers, 105 Harrisville Main Street, Harrisville, RI 02830.

**MEMBERS PRESENT:** Paul A. MacDonald, Chairman, Robert Tetreault, Tony Wood

**MEMBERS EXCUSED:** Charlotte Gabrielson

**OTHERS PRESENT:**

**CALL TO ORDER:** The meeting was called to order at 9:10 am by Paul A. MacDonald.

**APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the Tuesday, January 9, 2018, meeting minutes and dispense with the reading of said minutes.

**APPROVAL OF INVOICES /EXPENDITURES:** None.

**NEW BUSINESS CONSIDERED AND ACTED ON:**

- 2) Discussion, consideration and action relative to the Probationary Police Officer Eligibility List.

The Colonel requested three (3) names from the Probationary Police Officers Eligibility List on 2/6/2018. There were four (4) names remaining in PoliceApp. Provided the Colonel with three (3) names. Remaining (1) name in PoliceApp.

**OLD BUSINESS:**

- 3) Discussion, consideration and action relative to review and discussion of the Classification Plan.

Working with seven (7) northern RI towns to compare base salary wages. Towns being compared are: Cumberland, Lincoln, Smithfield, North Smithfield, Glocester, Scituate, and Johnston. Towns were selected based on comparative population size. Personnel Board will meet on Tuesday, February 27 to review data collected from these towns.

- 4) Discussion, consideration and action relative to the FY2019 Budget and financial report.

Copy of budget report submitted to the Budget Committee was provided to the Personnel Board. A detailed Budget List was also provided. Will be notified when Personnel Budget is approved.

**CORRESPONDENCE:** None.

**ADDITIONAL NEW BUSINESS:** None.

**GENERAL DISCUSSION:**

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- 5) Discussion, consideration and action relative to the tracking of positions filled and costs of advertising during the fiscal year and the Eligibility List.

Further discussion will be carried forward on the Current Status of Lists for the Financial Aide title.

**ADJOURN:** Motion was made by Charlotte Gabrielson to adjourn at 9:22 am, seconded by Robert Tetreault.

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Paul A. MacDonald, Chairman

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Date