

BURRILLVILLE REDEVELOPMENT AGENCY

AGENDA of the regular meeting of the Redevelopment Agency of the Town of Burrillville to be held Tuesday, November 28, 2017 at 7:00 p.m. in the Community Room of the Jesse M. Smith Library, 100 Tinkham Lane, Harrisville, RI.

MEMBERS PRESENT:

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| <input type="checkbox"/> James A. Langlois, Chair | <input type="checkbox"/> Royal Laurent |
| <input type="checkbox"/> Edward Bonczek | <input type="checkbox"/> Mark Thompson, Alt. Member |
| <input type="checkbox"/> David Fontaine | <input type="checkbox"/> Renay McLeish, Alt. Member |
| <input type="checkbox"/> Jeffrey J. Barr, Vice Chair | |

MEMBERS ABSENT:

STAFF/CONSULTANTS PRESENT:

- ☐ Timothy F. Kane, Esquire, General Legal Counsel
- ☐ Scott A. Gibbs, NEEDS
- ☐ Ray Goff, Planning Director
- ☐ Michael C. Wood, Secretary
- ☐ Stephen Rawson, Liaison, Burrillville Town Council

OTHERS PRESENT

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Approval of minutes of the October 24, 2017 Regular Meeting, and to dispense with the reading of said minutes.

INVOICES/BILLS TO BE DISCUSSED AND ACTED ON:

- 2) Discussion, consideration and action relative to the invoice for Vicki R. McGill for potential Nasonville development site high resolution still photography, GPS Integration, editing and map incorporation dated October 2, 2017.
- 3) Discussion, consideration and action relative to the invoice from AE Airhart Electric for lights at Riverwalk dated June 30, 2017.
- 4) Discussion, consideration and action relative to the invoice from Harrisville Fire District Water Department for Farmers Market Pavilion meter reading dated October 26, 2017.

CITIZEN COMMENT:

CONSULTANT/ STAFF REPORTS:

- 5) Discussion, consideration and action relative to financial reports including budgets and audits

OLD BUSINESS TO BE DISCUSSED AND ACTED ON:

- 6) Discussion, consideration and action relative to a lease agreement with WellOne and Landmark at 74/84 Pascoag Main Street.
- 7) Discussion, consideration and action relative to the fit-out project for 74/84 Pascoag Main Street WellOne.
- 8) Discussion, consideration and action relative to Nasonville redevelopment planning, update and scheduling.
- 9) Discussion, consideration and action relative to report from Pascoag Sub-committee regarding signage for downtown Pascoag.
- 10) Discussion, consideration and action relative to development of a marketing plan for the Commercial/Retail/Professional space at 75/81 Main Street. Create a plan that will reach out to potential lessees by using advertising, trade networks, and other effective tools.
- 11) Discussion, consideration and action relative to disposition of sale of Map 160, lot-66.
- 12) Discussion, consideration and action relative to Tinkham Lane lighting. Discussion on proposal from Pascoag Utility to maintain streetlights on Tinkham Lane.
- 13) Discussion, consideration and action relative to 55 Pascoag Main Street, Assessors Map 175 Lot 48.

NEW BUSINESS TO BE DISCUSSED AND ACTED ON:

- 14) Discussion, consideration and action relative to authorizing the Secretary or, in his absence, the Chairman, to execute and pay invoices and to authorize scope of work and change orders without prior approval of the Agency for all work associated with the fit-out project at 74 Main Street, Pascoag. **NOTE:** All

related documentation will be submitted to the Agency at a future meeting of the Agency to review and to receive and file. If the Chairman determines that a special meeting is required to consider a proposed change order prior to its execution, he is authorized to schedule a special meeting.

15) Discussion, consideration and action relative to lease agreement with Pascoag Utility District for a parcel of land (Map 174, Lot 80), and to authorize the Chairman or Secretary to execute the agreement.

16) Discussion, consideration and action relative to the Town's consultants, Horsley Witten on updating the Comprehensive Plan.

17) Discussion, consideration and action relative to field/park use fees.

18) Discussion, consideration and action relative to Notice of Annual Meeting: The Annual meeting of the Burrillville Redevelopment Agency will be held prior to the regular meeting on February 27th, 2018 at 7:00 pm. (Monthly meeting to follow at 7:15 pm.)

CORRESPONDENCE:

GOOD & WELFARE:

EXECUTIVE SESSION PURSUANT TO RHODE ISLAND GENERAL LAWS 42-46-5(a)5:

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).