

BURRILLVILLE REDEVELOPMENT AGENCY

REGULAR MEETING MINUTES

Meeting Place: Jesse M. Smith Library, Community Room
Meeting Date: April 24, 2018
Meeting Time: 7:00 PM

Members Present:

James Langlois, Chairman	Renay McLeish
Edward Bonczek	Mark Thompson
Jeffrey Barr, Vice Chairman	David Fontaine

Members Absent:

Royal Laurent

Staff/Consultants Present:

Michael C. Wood, Secretary	Scott A. Gibbs, NEEDS, Inc.
Ray Goff, Planning Director	Tim Kane, Esq.

Others:

Dennis Anderson

Call To Order Of Regular Meeting:

James Langlois called the meeting to order at 7:05 PM. Langlois made a motion to excuse Royal Laurent from the meeting. Mark Thompson seconded the motion and the vote in favor of the motion was unanimous. Langlois announced that Mark Thompson is now voting member.

Approval of Minutes:

Approval of minutes for the March 27, 2018 Regular Meeting, and to dispense with the reading of the minutes

Langlois made a motion to approve the minutes of the March 27, 2018 Regular Meeting. Jeffrey Barr seconded the motion and the vote in favor of the motion was unanimous. Barr made a motion to amend the approved minutes to note that Edward Bonczek abstained from the vote on Mark Karmozyn. David Fontaine seconded the motion and the vote in favor of the motion was unanimous.

Invoices:

None

Citizens Comment:

None

Consultants Staff Report:Discussion, consideration and action relative to financial reports including budget and audits

Fontaine referenced the Account Summary Trial Balance dated April 19, 2018 indicating that they have \$200,000 available for use. Langlois inquired whether the condo will be moved to an asset. Wood will inquire. Barr made a motion to receive and file the financial report. Thompson seconded the motion and the vote in favor of the motion was unanimous.

Old Business To Be Discussed And Acted On:Discussion, consideration and action relative to the fit-out project for 74/84 Pascoag Main Street for WellOne.

Michael Wood referenced two prospects who recently toured the property. Wood indicated a closing on the property acquisition by the BRA is tentatively scheduled for the following day.

Discussion, consideration and action relative to the Pascoag Sub-Committee Report on Signage.

Renay McLeish stated that following the recommendations from Mike Wood, proposals were requested. McLeish stated that three proposals were received. A meeting of the subcommittee has been scheduled for May 15th to review the proposals.

Discussion, consideration and action relative to marketing plan for 85-95 Pascoag Main Street marketing.

Ray Goff indicated that he and Scott Gibbs visited the property and identified several issues that complicate the subdivision and tenancy of the properties. Gibbs stated that they need to engage the services of the architect to help identify code issues and shell requirements based on various subdivision options. Gibbs indicated that a suitable budget for the additional work is \$2,000. At Wood's suggestion, Mark Thompson made a motion to approve expending up to \$2,000 for architectural services to explore options for subdividing the space. Fontaine seconded the motion and the vote in favor of the motion was unanimous.

Discussion, consideration and action relative to Nasonville redevelopment planning.

Wood explained that the Town Council did authorize the capital costs to do the planning and/or engineering work for Nasonville. Wood raised an issue about Town budgeting problems indicating that this issue may need to be delayed depending upon the feedback from RIDOT. Wood stated that a meeting has been scheduled with RIDOT to discuss this initiative.

Discussion, consideration and action relative to “High Street Park” and improvements to Gonyea Park.

Wood indicated that the shed will be demolished and removed in about a month, along with some general cleanup. Wood also referenced previous plans to build a skating rink indicating that Joe Cassali is available to work with the BRA to further refine an approach. Jeff McCormick will be doing new sets of stairs and rails in the area of the Post Office. Wood also referenced a discussion regarding the Pici property and possibly acquiring some property to enlarge the parking lot. The existing parking lot will be striped and signage placed. Wood indicated that the striping will occur after construction is completed. Town may bring water to the High Street Park in the future for irrigation purposes. Wood stated that the River Walk will be inspected to make sure that there is nothing wrong in response to earlier comments from the BRA. One light pole in the Post Office parking lot will need to be replaced, which the Town will handle. Road will be swept once street sweeping efforts begin.

McLeish asked whether it would be feasible to connect the River Walk to the High Street Park. Wood suggested that they should have Cassali review. Langlois suggested creating a High Street Park Sub-Committee. Langlois made a motion to establish the subcommittee with Langlois, Thompson and Barr as members. Barr seconded the motion and the vote in favor of the motion was unanimous.

New Business To Be Discussed And Acted On:

Discussion, consideration and action relative to improvements to Gonyea Park.
Discussed previously.

Correspondence:

Invoice from Neighborworks Blackstone River Valley for WellOne Fit-out Project (Invoice #008) to be received and filed.

Langlois made a motion to receive and file. Fontaine seconded the motion and the vote in favor of the motion was unanimous.

Letter sent to Town Council from BRA supporting Powers Pub for application for annual liquor license, and entertainment license for the business to be located at 88 Pascoag Main Street to be received and filed.

Langlois made a motion to receive and file. Fontaine seconded the motion and the vote in favor of the motion was unanimous.

Good & Welfare:

Executive Session:

No Executive Session

Adjournment:

On a motion by Langlois, seconded by Barr, the meeting was adjourned at 7:45 PM.

Minutes approved by:

Michael C. Wood, Secretary

Date:

Date filed with Town Clerk: _____