

BURRILLVILLE REDEVELOPMENT AGENCY

REGULAR MEETING MINUTES

Meeting Place: Jesse M. Smith Library, Community Room
Meeting Date: January 28, 2020
Meeting Time: 7:00 PM

Members Present:

James Langlois, Chairman
Edward Bonczek
Jeff Barr

George J. Lough, III
Mark Thompson

Members Absent:

Royal Laurent

Renay McLeish

Staff/Consultants Present:

Michael Wood, Secretary
Ray Goff, Planning Director

Scott A. Gibbs, NEEDS, Inc.
Timothy Kane, Esq.

Others:

Dennis Anderson, Town
Councilor

Call To Order Of Regular Meeting:

James Langlois called the Meeting to order at 7:02 PM. Langlois made a motion to excuse Royal Laurent and Renay McLeish from the meeting. Barr seconded the motion and the vote in favor of the motion was unanimous. Langlois announced that George Lough will be a voting member.

Approval of Minutes:

Approval of minutes for the November 26, 2019 Regular Meeting, and to dispense with the reading of the minutes.

Mark Thompson made a motion to approve the minutes from the November 26, 2019 Regular Meeting. George Lough seconded the motion and the vote in favor of the motion was unanimous.

Citizen's Comment:

None

Invoices:

Discussion, consideration and action relative to the invoice from Industrial Foundation of Burrillville for Promissory Note dated February 12, 2018 for Payment 8.

Thompson made a motion to approve the invoice from Industrial Foundation of Burrillville in the amount of \$3,452.55 relating to the Promissory Note dated February 12, 2018. Jeff Barr seconded the motion and the vote in favor of the motion was unanimous.

Discussion, consideration and action relative to the invoice from Pascoag Utility District for water services at 75-89 Pascoag main Street to be received and filed.

Langlois made a motion to receive and file the invoice from Pascoag Utility District dated December 31, 2019 in the amount of \$134.83. The motion was seconded by Thompson and the vote in favor of the motion was unanimous.

Discussion, consideration and action relative to the invoice from Pascoag Utility District for electric services at 75-89 Pascoag Main Street to be received and filed.

Langlois made a motion to receive and file the invoice from Pascoag Utility District dated January 3, 2020 in the amount of \$801.31. The motion was seconded by Barr and the vote in favor of the motion was unanimous.

Discussion, consideration and action relative to the invoice from Regan One Hour Heating and Air Conditioning to be received and filed.

Barr made a motion to approve the invoice from Regan One Hour Heating and Air Conditioning dated November 1, 2019 in the amount of \$2,169.00. Thompson seconded the motion and the vote in favor of the motion was unanimous.

Consultants Staff Report:

Discussion, consideration and action relative to financial reports including budget and audits.

Langlois made a motion to receive and file the financial report dated December 31, 2019. Thompson seconded the motion and the vote in favor of the motion was unanimous.

Old Business To Be Discussed And Acted On:

Discussion, consideration and action regarding marketing activities for 75-81 Pascoag Main Street (Map 175, Lot 061).

Mike Wood referenced Executive Session and discussions with Guided Financial Strategies. Wood also reference an upcoming meeting with Bravo Brewing regarding the middle space.

Discussion, consideration and action relative to the Signage Program -

A. Downtown Pascoag Subcommittee

B. Stillwater District Subcommittee

Langlois referenced meetings between both subcommittees regarding the type of signs to be installed and where the signs could be located. Langlois highlighted possible sign locations and various destinations the signs would point to including the Pavilion, Assembly Hall, recreation trail, and Riverwalk. Langlois explained that the signs would not include business names and would be color coded. There was further discussion regarding potential sign locations and points of interest.

Discussion, consideration and action regarding grant application for Stillwater Pavilion and grounds for a restroom and storage facility.

Ray Goff referenced feedback from Federal Government regarding the grant application. Goff indicated that the grant application will be finalized and submitted in March 2020. Langlois inquired whether the feedback from the Federal Government was positive. Goff indicated that it was, but they were securing additional letters of support from the Farmers Market and businesses to strengthen the funding request. Goff stated that the grant would be received in the summer of 2020, if awarded.

Discussion, consideration and action relative to the planning and organizing of a road bike race in Burrillville to enhance visibility of the Redevelopment Districts.

Gibbs referenced previous discussions with the consultant. Gibbs suggested the need for a conference call to discuss. Wood recommended the conference call should include himself, Ray Goff and the Town's Recreation Director.

New Business To Be Discussed And Acted On:

Discussion, consideration and action relative to the Notice of Burrillville Redevelopment Agency Annual Meeting on February 25th, 2020 at 7 pm.

Langlois made notice of next month's Annual Meeting of the Burrillville Redevelopment Agency to be held on February 25th at 7 pm.

Discussion, consideration and action relative to the abatement of the PUD electric and water bills for 75-89 Pascoag Main Street.

Wood referenced conversations with Agency members on this issue. Wood indicated that the bills were in total of approximately \$650. Wood stated that typically the costs would be reimbursed by the Tenant; however, Wood suggested consideration of abating the bills due to the difficulties in dealing with the heating system. Barr made a motion to abate the bills. Edward Bonczek seconded the motion and the vote in favor of the motion was unanimous. Wood stated that he would have Gail Labossiere confirm the exact amount of the bills.

Discussion, consideration and action relative to the Master Lease Agreement between the Redevelopment Agency and Industrial Foundation.

Wood stated there is nothing to report regarding this issue, but there have been discussions with the IFB. Wood referenced the lease proposal to Guided Financial Services and the possible need for the IFB and BRA to enter into a master-lease.

Correspondence:

None.

Good & Welfare:

Wood referenced a recent decision by Rhode Island Attorney General regarding Good & Welfare. Wood stated that the Agency can no longer have a Good & Welfare agenda item whereby any business to be discussed must be on the published meeting agenda.

Executive Session Pursuant to Rhode Island General Laws:

Langlois made a motion to go into Executive Session pursuant to Rhode Island General Laws. Edward Bonczek, Jeffrey Barr, Mark Thompson, and George Lough all voted in favor of the motion. The meeting went into Executive Session.

Langlois made a motion to reconvene the Regular Session noting that no vote was taken in Executive Session and the minutes of the Executive Session should be sealed. Lough seconded the motion and the vote in favor of the motion was unanimous.

Adjournment:

Langlois made a motion to adjourn the meeting at 7:50. Barr seconded the motion and the vote in favor of the motion was unanimous.

Minutes approved by:

Michael C. Wood
Michael C. Wood, Secretary

2/25/2020
Date:

Date filed with Town Clerk: 2/26/2020 DM